

Public Document Pack

Argyll and Bute Council

Comhairle Earra-Ghàidheal Agus Bhòid

Executive Director: Douglas Hendry



Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
30 August 2023

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held **ON A HYBRID BASIS BY MICROSOFT TEAMS AND IN THE COUNCIL CHAMBERS, KILMORY** on **WEDNESDAY, 6 SEPTEMBER 2023 at 10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE HELD ON 7 JUNE 2023** (Pages 3 - 10)
4. **PUBLIC QUESTION TIME**
5. **SKILLS DEVELOPMENT SCOTLAND** (Pages 11 - 14)
Report by Skills Development Scotland
6. **AREA PERFORMANCE REPORT - FQ1 2023/24** (Pages 15 - 52)
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7. **RECYCLING AND RECOVERY PERFORMANCE** (Pages 53 - 60)
Report by Executive Director with responsibility for Roads and Infrastructure Services
8. **ROADS AND INFRASTRUCTURE SERVICES UPDATE** (Pages 61 - 64)
Report by Executive Director with responsibility for Roads and Infrastructure Services
9. **PLAY PARK ENGAGEMENT - UPDATE REPORT - TO FOLLOW**
Report by Executive Director with responsibility for Roads and Infrastructure Services
10. **SUPPORTING COMMUNITIES FUND - MONITORING OF PROJECTS FUNDED**
(Pages 65 - 78)
Report by Executive Director with responsibility for Community Development

11. WHITE HART HOTEL: DANGEROUS BUILDING

Report by Executive Director with responsibility for Development and Economic Growth

(a) Report presented to Mid Argyll, Kintyre and the Islands Area Committee on 7 June 2023 (Pages 79 - 82)

(b) White Hart Hotel: Progress Report on Condition of the Property (Pages 83 - 86)

12. LOCHGILPHEAD CARS - RECOMMENDATION OF GRANT AWARD (Pages 87 - 94)

Report by Executive Director with responsibility for Development and Economic Growth

13. MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE WORKPLAN (Pages 95 - 100)

Mid Argyll, Kintyre & the Islands Area Committee

Councillor John Armour

Councillor Garret Corner (Chair)

Councillor Tommy MacPherson

Councillor Dougie Philand

Councillor Jan Brown

Councillor Robin Currie (Vice-Chair)

Councillor Dougie McFadzean

Councillor Alastair Redman

Shona Barton, Governance Manager

Contact: Lynsey Innis, Senior Committee Assistant - 01546 604338

MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held ON A HYBRID BASIS BY MICROSOFT TEAMS AND IN THE COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD on WEDNESDAY, 7 JUNE 2023

Present: Councillor Garret Corner (Chair)

Councillor John Armour
Councillor Jan Brown
Councillor Robin Currie
Councillor Tommy MacPherson

Councillor Dougie McFadzean
Councillor Douglas Philand
Councillor Alastair Redman

Attending:

1. APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the meeting.

Apologies were received on behalf of Councillor Donald Kelly.

2. DECLARATIONS OF INTEREST

Councillor Jan Brown declared a non-financial interest in agenda item 13 (Supporting Communities Fund 2023/24) on the basis that she works alongside one of the applicants, Community Cycle Ardrishaig. She advised that she did not consider the connection to be significant and as such would remain in the meeting and take part in discussion and decision on this item.

3. MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE HELD ON 1 MARCH 2023

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Area Committee, held on 1 March 2023, was approved as a correct record.

4. PUBLIC QUESTION TIME

There were no public questions submitted.

5. CAMPBELTOWN GRAMMAR SCHOOL ATTAINMENT REPORT

The Committee heard from Ms Fletcher, Depute Head of Campbeltown Grammar School, who picked out some highlights from the school report which had been provided to Members. The report included information on S3 ACEL in literacy and numeracy and Gaelic; the pass rates of National qualifications and the Insight dashboard. Information in relation to wider achievement qualifications; equity and attainment and Pupil Equity Funding was also provided.

Decision:

The Mid Argyll, Kintyre and the Islands Area Committee thanked Ms Fletcher for her informative presentation and noted the contents of the report and information provided.

(Reference: Report by Executive Director with responsibility for Education, dated 7 June 2023, submitted)

Councillor Philand joined the meeting during discussion of agenda item 4 (Campbeltown Grammar School Attainment Report).

6. ISLAY HIGH SCHOOL ATTAINMENT REPORT

The Committee heard from Mr Harrison, Head Teacher of Islay High School, who picked out some highlights from the school report which had been provided to Members. The report included information on S3 ACEL in literacy and numeracy; the pass rates of National qualifications and the Insight dashboard. Information in relation to wider achievement qualifications; equity and attainment and Pupil Equity Funding was also provided.

Decision:

The Mid Argyll, Kintyre and the Islands Area Committee thanked Mr Harrison for his informative presentation and noted the contents of the report and information provided.

(Reference: Report by Executive Director with responsibility for Education, dated 7 June 2023, submitted)

7. LOCHGILPHEAD HIGH SCHOOL ATTAINMENT REPORT

The Committee heard from Mr Helbert, Head Teacher of Lochgilphead High School, who picked out some highlights from the school report which had been provided to Members. The report included information on S3 ACEL in literacy and numeracy; the pass rates of National qualifications and the Insight dashboard. Information in relation to wider achievement qualifications; equity and attainment and Pupil Equity Funding was also provided.

Decision:

The Mid Argyll, Kintyre and the Islands Area Committee thanked Mr Helbert for his informative presentation and noted the contents of the report and information provided.

(Reference: Report by Executive Director with responsibility for Education, dated 7 June 2023, submitted)

8. TARBERT ACADEMY ATTAINMENT REPORT

The Committee heard from Mr McKnight, Head Teacher of Tarbert Academy, who picked out some highlights from the school report which had been provided to Members. The report included information on S3 ACEL in literacy and numeracy; the pass rates of National qualifications and the Insight dashboard. Information in relation to wider achievement qualifications; equity and attainment and Pupil Equity Funding was also provided.

Decision:

The Mid Argyll, Kintyre and the Islands Area Committee thanked Mr McKnight for his informative presentation and noted the contents of the report and information provided.

(Reference: Report by Executive Director with responsibility for Education, dated 7 June 2023, submitted)

9. PRIMARY AREA ATTAINMENT REPORT: MID ARGYLL, KINTYRE AND THE ISLANDS (MAKI)

The Committee gave consideration to a report and a presentation which provided a range of key information about primary school provision in the Mid Argyll, Kintyre and the Islands area during the school session August 2022 to June 2023 and reported the National collection of attainment and achievement data from June 2022.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee considered and noted the report.

(Reference: Report by Executive Director with responsibility for Education dated May 2022, submitted)

Having noted the commitments of officers in attendance, the Chair advised that it was his intention to vary the order of business to take the following agenda items out of sequence. The order in which they are minuted, is the order in which discussion took place.

10. HSCP ANNUAL PERFORMANCE REPORT 2022-2023

Consideration was given to the HSCP Annual Performance Report for 2022-23. The report detailed how the HSCP had performed and also provided progress updates on how they have improved and adapted services which are fit for the future.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee considered and noted the contents of the report.

(Reference: Report by Chief Officer, Argyll and Bute HSCP, submitted)

11. AREA PERFORMANCE REPORT - FQ4 2022/23

Consideration was given to the Area Performance Report for financial quarter 4 of 2022/23 (January to March 2023) which illustrated the agreed performance measures for the period.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee:-

1. noted and considered the performance and supporting commentary as presented;

2. agreed that upon receipt of the Quarterly Performance Report, the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries; and
3. noted that work was ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Performance Report.

(Reference: Report by Executive Director with responsibility for Customer Support Services, dated 7 June 2023, submitted)

12. CEMETERY PROVISION AND MAINTENANCE

Following on from discussion at their previous meeting and having noted that the Cemetery Asset report was considered by the Environment, Development and Infrastructure Committee in March 2023, the Committee gave consideration to a report which highlighted the relevant information for the Mid Argyll, Kintyre and the Islands area.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee endorsed the content of the report.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services, dated 7 June 2023, submitted)

13. ROADS AND INFRASTRUCTURE SERVICES UPDATE

The Committee gave consideration to a report which provided links to the recent activities of Roads and Infrastructure Services.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee considered and noted the contents of the report.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services, dated 7 June 2023, submitted)

14. SUPPORTING COMMUNITIES FUND 2023/24

Consideration was given to a report which detailed recommendations for the award of the Council's Supporting Communities Fund (SCF) for the 2023/24 round of funding that had been made available for distribution by Council to organisations in the Mid Argyll, Kintyre and the Islands area.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee agreed that the 18 applications, marked as 'Award' within Appendix 1 of the report, are awarded funding from the Supporting Communities Fund totalling £38,425, as follows:

Ref	Applicant	Recommendation	Amount Requested	Award 2023/24
1	*Bute Advice Centre - MAKI project	Award	£2,500.00	£2,500.00
2	**Community Cycling Ardrishaig	Award	£2,496.54	£2,496.54
3	South Kintyre Development Trust	Award	£2,500.00	£2,500.00
4	Templar Arts & Leisure Centre	Award	£2,500.00	£2,500.00
5	Kintyre Sea Sports Campbeltown Regatta	Award	£500.00	£500.00
6	**Kintyre Recycling Limited - Bike Project	Award	£2,000.00	£2,000.00
7	**Isle of Gigha Heritage Trust	Award	£1,973.00	£1,973.00
8	Islay Community Council	Award	£2,500.00	£2,500.00
9	*Islay & Jura Community Enterprise	Award	£2,500.00	£2,500.00
10	KADAS (Kintyre Alcohol and Drugs Advisory Service)	Award	£2,500.00	£2,500.00
11	Mid Argyll Community Enterprise Ltd (MACPOOL)	Award	£2,400.00	£2,400.00
12	Campbeltown and District Juvenile Football Association	Award	£2,390.00	£2,390.00
13	Inspire Inveraray	Award	£2,500.00	£2,500.00
14	Ardrishaig KGV Community Park Association	Award	£2,500.00	£2,500.00
15	Campbeltown Brass Band	Award	£2,500.00	£2,500.00
16	Achnamara Village Hall Committee	Partial award	£2,400.00	£1,388.49
17	**Furnace Community SCIO	Partial award	£2,470.50	£1,388.49
18	Lochgair Association	Partial award	£1,522.00	£1,388.48
19	Craignish Village Hall (Arts Programme)	No award	£2,500.00	£0.00
20	Ardrishaig Parent and Toddler group	No award	£2,400.00	£0.00
21	Lochgilphead Free Church of Scotland	No award	£2,500.00	£0.00
22	MacTaggart Youth & Families Outreach Service	No award	£2,500.00	£0.00
23	Lochgilphead Community Council	No award	£2,500.00	£0.00
24	Kilberry 1821 Charitable Trust	No award	£2,500.00	£0.00
25	Greater Kilmeny Community Group	No award	£2,500.00	£0.00
26	Meadows under fives	No award	£2,500.00	£0.00
27	Tayvallich Community Company	No award	£2,500.00	£0.00
28	Ballygrant Hall Association	No award	£2,500.00	£0.00
29	The Community Bureau	No award	£2,500.00	£0.00
30	Friends of Succoth Ward	No award	£1,500.00	£0.00
31	The South Kintyre Seniors Forum	No award	£2,500.00	£0.00
32	Dochas Carers Centre	No award	£1,974.00	£0.00
33	South Islay Development	No award	£2,000.00	£0.00
34	Inveraray Highland Games	No award	£2,500.00	£0.00
35	Campbeltown Old Pals	No award	£2,500.00	£0.00
36	Tarbert Women's Football Club	No award	£605.00	£0.00
37	19th Argyll Scout Group	No award	£2,500.00	£0.00

38	West Kintyre Promotions CIC	No award	£2,500.00	£0.00
39	Inveraray Senior Citizens Committee	No award	£1,899.00	£0.00
40	Tayinloan Villagers Association	No award	£2,500.00	£0.00
41	Rhinns Playing Fields Association	No award	£2,500.00	£0.00
42	Campbeltown Christmas Lights	No award	£2,500.00	£0.00
43	Carr Gomm	No award	£625.00	£0.00
44	Keeping it Local CIC	No award	£2,500.00	£0.00
	TOTAL		£99,155.04	£38,425.00

(Reference: Report by Chief Executive, dated 7 June 2023, submitted)

Councillors Jan Brown and Tommy MacPherson left the meeting during discussion of agenda item 13 (Supporting Communities Fund 2023/24).

15. TARBERT AND LOCHGILPHEAD REGENERATION FUND - PROJECTS UPDATE

The Committee gave consideration to a report which provided an update on the 6 projects from the Tarbert and Lochgilphead Regeneration Fund, and included information on the recently completed and remaining ongoing projects.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee noted the progress made with the projects as detailed within the report.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth, dated 7 June 2023, submitted)

16. MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE WORKPLAN

The Committee gave consideration to the Area Committee workplan for future meetings.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee considered and noted the contents of the workplan.

(Reference: Area Committee Workplan, dated 7 June 2023, submitted)

17. WHITE HART HOTEL: DANGEROUS BUILDING

A report advising of actions taken by the Council's Building Standards service in respect of the former White Hart Hotel, Main Street, Campbeltown was before the Committee for noting.

Councillor Dougie Philand moved that this item be brought back to the next meeting of the Area Committee as a substantive item for discussion. With no one otherwise minded, this became the decision of the Committee.

Decision

The Mid Argyll, Kintyre and the Islands Area Committee agreed that this report be brought as a substantive item to their next meeting on 6 September 2023.

(Reference: Report by Executive Director with responsibility for Regulatory Services, dated 7 June 2023, submitted)

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Skills Development Scotland

Mid Argyll, Kintyre and the Islands Update

August 2023

Service Delivery in Mid Argyll, Kintyre and the Islands

School Service Offer

Campbeltown Grammar, Islay High School, Lochgilphead Joint Campus and Tarbert Academy

Our careers advisers work delivering career guidance to enable young people from S1-S6 to develop their Career Management Skills via a range of group work and 1-1 coaching conversations. We work closely with our partners within the school to identify young people who are considered most at risk of not making a positive progression from school. Helping those young people to develop their career management skills and move onto education, employment, or training when they leave school. For more information click this link [What We Do - Scotland's Career Service](#)

Update

School Leaver Destinations Follow Up

Over the school holidays we are currently contacting all school leavers from Campbeltown Grammar, Islay High School, Lochgilphead Joint Campus and Tarbert Academy (**approx.200 pupils**) to ensure that they have secured a positive destination post leaving school and offer support to any that haven't.

- These results will be published by the Scottish Government sometime in the new year.
- Please click here to see last year's results. [Scottish Government School Leaver Destinations.](#)

Exam Results Helpline

Almost 145,000 learners across Scotland will receive their SQA results on Tuesday 8 August 2023

Skills Development Scotland's (SDS) Results Helpline will be there to offer information, advice and guidance to Scotland's young people and their parents and carers.

The SDS Results Helpline number is **0808 100 8000** – this goes live on results day and SDS's expert advisers will have access to information on course vacancies at UK colleges and universities, Confirmation and Clearing, advice about Foundation, Modern and Graduate Apprenticeships and jobs, volunteering, training, or staying on at school.

The 2023 Results Helpline opening hours are:

- Tuesday 8 and Wednesday 9 August - 8am to 8pm
- Thursday 10 and Friday 11 August – 9am to 5pm

Post School Service Offer

Our Next Steps service supports young people aged 16 – 18 (extended to 26 for care experienced young people) who are unemployed, helping them to build up their career management skills and move on to and sustain a range of options as appropriate. We also offer a service to any adult who wishes to develop their career management and employability skills and move into employment or support a career change.

Individuals can access face to face help at our local centres;

Campbeltown, 40 Hall Street, PA28 6BU (based within JobCentre Plus). Please contact **01586 552795** for an appointment.

Islay, Islay High School, Flora Street, Bowmore, PA43 7JY. Please contact **01496 545 990** for an appointment.

We also can offer virtual and telephone support if required.

PACE: Partnership Action for Continuing Employment (PACE)

PACE is the Scottish Government’s initiative dedicated to responding to redundancy situations. Through providing skills development and employability support, PACE aims to minimise the time individuals affected by redundancy are out of work. PACE brings together 24 organisations, together with the Scottish Government to provide free and impartial advice, guidance and support for individuals affected by redundancy. Our PACE activity is co-ordinated by our Chair Pamela Little.

Update

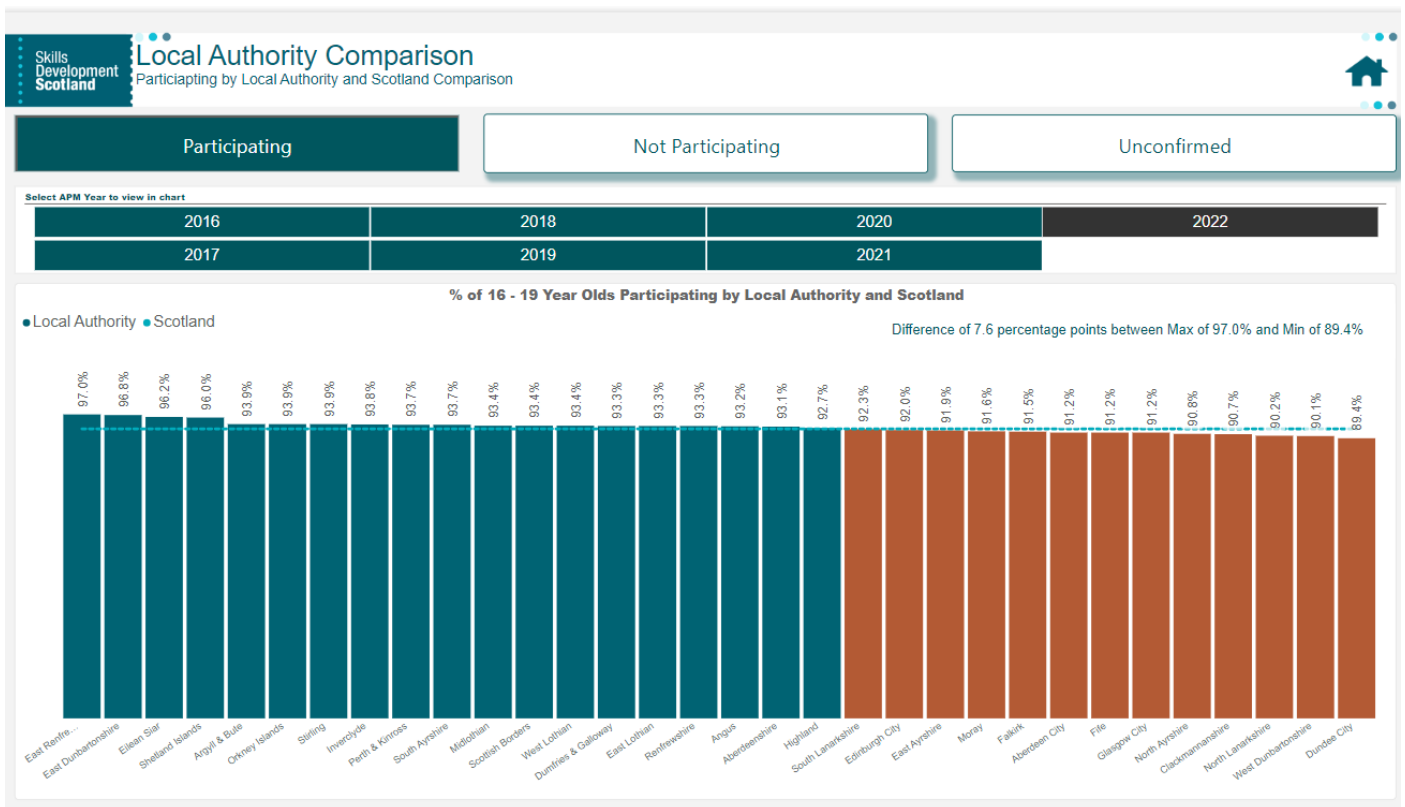
- In the current quarter of the financial year, we have had **limited** PACE activity. Please contact pacenationalteam@sds.co.uk for any further information

Annual Participation Measure

The Annual Participation Measure (APM) reports on the education and employment activity of 16 to 19 year olds in Scotland. It is the source of the Scottish government’s national performance indicator “Percentage of young adults 16 to 19 year olds participating in education, training or employment”.

The APM method takes account of all status of 16- to 19-year-olds in Scotland over one calendar year from the 1st of April to the 31st of March. We report on if they are participating, not participating and unconfirmed is based on which status an individual spent to the greatest numbers of days within the year.

See below the Annual Participation Measure from 2022



Update

- The 2023 Annual Participation Measure is due to be published on 31st August.
- This link will take you to the where the information will be published [Link to Annual Participation Measure](#)

Local Partnership Support

SDS local teams are involved in supporting the following partnerships.

- DYW – supporting our DYW colleagues with employer events in schools.
- Local Employability Partnership - member of the LEP
- Corporate Parent responsibilities – supporting Corporate Parent Board and working closely with the Through Care Forums
- CLD – supporting CLD Partnership Board
- Community Justice – member of Community Justice Board

Skills Development Scotland - General Update

Review of Skills Landscape Published

Scottish Government has published the report and recommendations from the Independent Review of the Skills Delivery Landscape. It was led by James Withers, formerly Chief Executive of Scotland Food & Drink. This report follows consultation, a call for evidence and submissions from a range of stakeholders.

The full report and recommendations are available here [Fit for Future: developing a post school learning system to fuel economic transformation](#)

Employer Support

Skills Development Scotland works directly with employers across Scotland, providing trusted advice that helps employers invest in existing skills, develop new talent using equal and inclusive recruitment, and get the right products to grow their business.

Update

- Find out more at our new employer hub [SDS Employer Hub](#) or contacting us on 0800 783 6000

Local contact

Susan MacRae Area Manager Argyll & Bute and Eilean Siar

susan.macrae@sds.co.uk

Further information

[skillsdevelopmentscotland.co.uk](https://www.skillsdevelopmentscotland.co.uk) - Corporate Website

[myworldofwork.co.uk](https://www.myworldofwork.co.uk) - for all your work, skills and learning needs

[apprenticeships.scot](https://www.apprenticeships.scot) - for all the latest on apprenticeships

ARGYLL AND BUTE COUNCIL**MID-ARGYLL, KINTYRE AND
THE ISLANDS AREA
COMMITTEE****CUSTOMER SUPPORT SERVICES****6 SEPTEMBER 2023**

AREA PERFORMANCE REPORT – FQ1 2023/24

1.0 BACKGROUND

- 1.1 This paper presents the Area Performance Report for Financial Quarter 1 2023/24 (April to June 2023) and illustrates the agreed performance measures.
- 1.2 The features of the Performance Report are as follows:-
- Indicators are grouped by Corporate Outcome.
 - The data table for each indicator is coded to identify the level of reporting.
 - Area level measures are blue
 - Council level measures are grey
 - COI measures are white
 - Each indicator details the
 - Target, Actual and Performance status (Green / Red / No Target) for the current and three previous financial quarters.
 - Commentary for the current financial quarter only.
 - Narrative explaining the performance trend e.g. This indicator is above Target and performance has improved since the last reporting period.
 - Where appropriate a Performance Trend Line has been added.
 - The name of the Responsible Officer.
 - Where possible performance is presented at both Area and Council level.
- 1.3 The commentary for each indicator helps ‘Tell Our Story’ and enables Elected Members to put the performance data into perspective and understand if an issue is local in nature or should be escalated up to a Strategic Committee.
- 1.4 To improve the response to performance queries, it is requested that either the Responsible Named Officer or Sonya Thomas are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.5 As part of our improvements to performance reporting and making best use of the digital technology available to us, officers have developed new, online scorecards for members to view performance data. These were well received by members at a recent seminar and will be made available, as requested, for the December Area Committees, with training provided in advance.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Area Committee –

- a) Notes and considers the performance and supporting commentary as presented.
- b) Upon receipt of the Quarterly Performance Report the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries.
- c) Note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Performance Report.

3.0 IMPLICATIONS

3.1	Policy	All of the indicators in this report are based on agreed Council policy.
3.2	Financial	All indicators with financial implications are actively managed through agreed budget monitoring processes.
3.3	Legal	All appropriate legal implications are complied with.
3.4	HR	All HR implications are actively managed through agreed Wellbeing and Management monitoring processes.
3.5	Fairer Scotland Duty	See below.
3.5.1	Equalities	All activities comply with Equal Opportunities/Fairer Scotland Duty policies and obligations.
3.5.2	Socio-economic Duty	All activities comply with the council's socio-economic duty.
3.5.3	Islands Duty	All activities comply with the council's islands duty.
3.6	Climate Change	The Council is committed to working towards net zero.
3.7	Risk	Without this information Elected Members are less informed of activities within their area.
3.8	Customer Service	All activities with customer feedback or insight are rigorously monitored for improvement.

Kirsty Flanagan, Executive Director with responsibility for Customer Support Services

**Jane Fowler
Head of Customer Support Services
23 August 2023**

For further information, please contact:
Sonya Thomas

Organisation Development Officer - Performance and Improvement
Customer Support Services
01546 604454

Appendix 1: FQ1 2023/24 MAKI Performance Report

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All Areas

FQ1 2023/24 Overall Performance Summary

The information presented is a summary of the agreed measures.

Unless stated otherwise, performance is presented at both Area and Council-wide levels.

The measures show the performance against target for the current and previous three reporting periods with an explanation of performance trend.

The data table for each indicator is colour coded to identify the level of reporting:

- Area level measures are blue.
- Council level measures are grey.
- Corporate Outcome Indicators (COIs) are white.

Where appropriate a Trend Line has been added to illustrate movement in 'Actual' over the reporting period.

Corporate Outcome No.1 – People live active, healthier and independent lives

COI – Maximise distribution of Scottish Welfare Fund

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ1 2022/23	95.3%	87.5%	Red
FQ2 2022/23	95.3%	115.1%	Green
FQ3 2022/23	95.3%	129.2%	Green
FQ4 2022/23	95.3%	144.0%	Green
FQ1 2023/24	95.3%	112.9%	Green

Performance in FQ1 has exceeded the target and actual has decreased since the last reporting period.

FQ1 Comment

From 1 April 2023 to 30 June 2023 our Scottish Welfare Fund (SWF) spend is £129,456 which is £14,886 higher than our profiled quarterly amount. The total allocation for SWF this financial year is £458,284. Applications have remained consistent during this first quarter and we are carefully monitoring application numbers to decide whether priority levels require to be changed.

Responsible person: Fergus Walker

Corporate Outcome No.1 – People live active, healthier and independent lives

COI – Percentage of clients satisfied that they are better able to deal with their financial problems following our support and intervention

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ1 2022/23	100%	100%	Green
FQ2 2022/23	100%	100%	Green
FQ3 2022/23	100%	100%	Green
FQ4 2022/23	100%	95%	Red
FQ1 2023/24	100%	100%	Green

This indicator for FQ1 has met the target with no change in performance since the last reporting period.

FQ1 Comment

16 questionnaires returned, but 2 did not answer this question. Accordingly, 14 out of 14 responses were positive.

Responsible person: Lee Roberts

Corporate Outcome No.2 – People live in safer and stronger communities

Number of parking penalty notices issued – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	44	No target	
FQ2 2022/23	No target	64	No target	
FQ3 2022/23	No target	8	No target	
FQ4 2022/23	No target	36	No target	
FQ1 2023/24	No target	51	No target	

The indicator for FQ1 shows the number of parking penalty notices has increased since the last reporting period.

FQ1 Comment

Warden often assisting with necessary tasks in other areas i.e. cash collection in OLI and cannot patrol area as often as we would like.

Responsible person: Hugh O'Neill

Number of parking penalty notices issued – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	2,043	No target	
FQ2 2022/23	No target	2,124	No target	
FQ3 2022/23	No target	1,343	No target	
FQ4 2022/23	No target	1,332	No target	
FQ1 2023/24	No target	1,816	No target	

This indicator for FQ1 shows the number of parking penalty notices has increased significantly since the last reporting period.

FQ1 Comment

H&L currently recruiting one warden and requiring assistance from other areas. OLI requiring assistance from other areas for cash collection duties.

Responsible person: Hugh O'Neill

Corporate Outcome No.2 – People live in safer and stronger communities

Car parking income to date – Mid Argyll, Kintyre and Islay

Performance is presented cumulatively for both Area and Council-wide levels. For individual car parks, the income is presented on a quarterly basis.

Reporting Period	Target (Cumulative)	Actual (Cumulative)	Status
FQ1 2022/23	£16,057	£15,541	Red
FQ2 2022/23	£40,065	£39,813	Red
FQ3 2022/23	£52,075	£61,366	Green
FQ4 2022/23	£63,673	£66,911	Green
FQ1 2023/24	£16,315	£19,706	Green

This indicator for FQ1 shows the cumulative amount of income collected has exceeded the cumulative target. There is no performance trend as this data is cumulative.

FQ1 Comment

Over-recovery of income collected is likely due to the popularity of Inveraray as a tourist destination.

Responsible person: Hugh O'Neill

Actual quarterly income collected in Mid Argyll, Kintyre and Islay during FQ4 and FQ1.

Car Park Location	FQ4 Actual	FQ1 Actual
Fisher Row, Inveraray	£1,006	£1,826
The Avenue, Inveraray	£2,637	£3,515
Front Street and Toilets, Inveraray	£1,894	£13,087
Lorne Street, Lochgilphead	£9	£1,162
MAKI (parking permits)	£0	£116
Total	£5,545	£19,706

Car parking income to date – Argyll and Bute

Performance is presented cumulatively for both Area and Council-wide levels.

Reporting Period	Target (Cumulative)	Actual (Cumulative)	Status
FQ1 2022/23	£250,661	£165,678	Red
FQ2 2022/23	£625,430	£491,453	Red
FQ3 2022/23	£812,919	£709,585	Red
FQ4 2022/23	£993,968	£817,788	Red
FQ1 2023/24	£234,056	£253,705	Green

This indicator for FQ1 shows the cumulative amount of income collected is exceeded the cumulative target. There is no performance trend as this data is cumulative.

FQ1 Comment

Overall parking income is performing well – the team have had a vacancy since March 2023. An offer of employment has been made, which will see the team return to full staffing.

Responsible person: Hugh O’Neill

Corporate Outcome No.2 – People live in safer and stronger communities

Dog fouling – total number of complaints – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	26	No target	
FQ2 2022/23	No target	19	No target	
FQ3 2022/23	No target	15	No target	
FQ4 2022/23	No target	26	No target	
FQ1 2023/24	No target	32	No target	

This indicator for FQ1 shows the number of dog fouling complaints has increased since the last reporting period.

FQ1 Comment

There were 32 dog fouling complaints received this quarter for the MAKI area, this was broken down to Mid Argyll 15, Kintyre 8 and Islay 9. The warden service will continue to patrol and monitor these areas as and when they can.

Responsible person: Tom Murphy

Dog fouling – total number of complaints – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	61	No target	
FQ2 2022/23	No target	45	No target	
FQ3 2022/23	No target	47	No target	
FQ4 2022/23	No target	77	No target	
FQ1 2023/24	No target	60	No target	

This indicator for FQ1 shows the number of dog fouling complaints has decreased since the last reporting period.

FQ1 Comment

The total number of dog fouling complaints is down this quarter to 60; B&C 13, H&L 11, MAKI 32 and OLI 4. The Warden Service will continue to patrol and monitor this in an effort to reduce the numbers further.

Responsible person: Tom Murphy

Corporate Outcome No.3 – Children and young people have the best possible start

COI – Increase the percentage of our care experienced young people that have the recommended additional tracking and monitoring plans in place

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ1 2022/23	100%	100%	Green
FQ2 2022/23	100%	100%	Green
FQ3 2022/23	100%	100%	Green
FQ4 2022/23	100%	100%	Green
FQ1 2023/24	100%	100%	Green

This indicator for FQ1 has met the target with no change in performance since the last reporting period.

FQ1 Comment

There is individual tracking and monitoring in place on SEEMIS in all schools for care experienced children and young people. In addition to this, the Virtual Head Teacher for Care Experienced Children and Young People (CECYP) undertakes additional analysis of the data held. The way in which attendance data is monitored has been refined and there is greater scrutiny around absence and targeted interventions to support school attendance. An updated system to track attainment data specifically for CECYP is currently being developed and will ensure breadth and depth of data is collected for each learner throughout their educational journey. This long term intended impact is to identify and address themes, ensuring early and targeted interventions across a range of indicators. Data collated continues to inform how our Care Experienced Education Team of Health and Wellbeing Liaison Officers and Lead Additional Support Needs Assistants are deployed to offer support for the CECYP and, as appropriate, their family.

Responsible person: Louise Chisholm

Corporate Outcome No.3 – Children and young people have the best possible start

COI – Provide quality meals with cost margins to all pupils

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ1 2022/23	+/-5.00%	3.77%	Green
FQ2 2022/23	+/-5.00%	0.98%	Green
FQ3 2022/23	+/-5.00%	6.09%	Red
FQ4 2022/23	+/-5.00%	-2.56%	Green
FQ1 2023/24	+/-5.00%	5.00%	Green

This indicator for FQ1 is within the +/-5.00% target variance and performance has improved since the last reporting period.

FQ1 Comment

The total percentage variance for all schools is 5.00%. This is just within the target range. A new cashless catering system is currently being implemented in schools and will allow for more efficient reporting of figures. The system was rolled out in FQ1 and may have resulted in some reporting issues. We will continue to monitor any schools that had a food cost percentage out with the 5% variance target.

B&C 10.07%

H&L 1.07%

MAKI 2.61%

OLI 7.16%

Responsible person: Jayne Jones

Corporate Outcome No.4 – Education, skills and training maximises opportunities for all

Maximise the percentage of 16-19 years olds participating in education, training or employment – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	94.00%	95.45%	Green	
FQ2 2022/23	94.00%	96.72%	Green	
FQ3 2022/23	94.00%	94.30%	Green	
FQ4 2022/23	94.00%	94.70%	Green	
FQ1 2023/24	94.00%	94.85%	Green	

This indicator for FQ1 is above target and performance has increased slightly since the last reporting period.

FQ1 Comment

As of 29 June 2023, the participation figure for 16-19 year-olds in Mid Argyll, Kintyre and Islay was 865 young people, which equates to 94.85%. This is 0.95% above the 2021/22 annual Argyll and Bute Participation figure of 93.9%. The 2022/23 Annual Participation Measure for Argyll and Bute will be released by Skills Development Scotland at the end of August 2023.

Responsible person: Simon Easton

Maintain the percentage of 16-19 years olds in Argyll and Bute participating in education, training or employment services – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	94.00%	94.00%	Green	
FQ2 2022/23	94.00%	93.90%	Red	
FQ3 2022/23	94.00%	93.90%	Red	
FQ4 2022/23	94.00%	93.62%	Red	
FQ1 2023/24	94.00%	93.75%	Red	

This indicator for FQ1 is slightly below target however performance has increased slightly since the last reporting period.

FQ1 Comment

As of 29 June 2023, the participation figure for 16-19 year olds across Argyll and Bute was 3,435 young people, which equates to 93.75%. This is 0.15% below the 2021/22 annual Argyll and Bute Participation figure of 93.9%. The 2022/23 Annual Participation Measure for Argyll and Bute will be released by Skills Development Scotland at the end of August 2023.

Responsible person: Simon Easton

Corporate Outcome No.5 – Our economy is diverse and thriving

Number of affordable social sector new builds completed per annum – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status
FQ1 2022/23	18	18	Green
FQ2 2022/23	10	10	Green
FQ3 2022/23	1	1	Green
FQ4 2022/23	4	4	Green
FQ1 2023/24	0	0	Green

This indicator for FQ1 shows the number of completions has met the target for the reporting period.

FQ1 Comment

No units scheduled for completion this quarter.

Responsible person: Kelly Ferns

Number of affordable social sector new builds completed per annum – Argyll and Bute

Reporting Period	Target	Actual	Status
FQ1 2022/23	36	36	Green
FQ2 2022/23	48	48	Green
FQ3 2022/23	37	37	Green
FQ4 2022/23	67	67	Green
FQ1 2023/24	26	26	Green

This indicator for FQ1 shows the number of completions has met the target for the reporting period.

FQ1 Comment

B&C: No units scheduled for completion in FQ1.

H&L: No units scheduled for completion in FQ1.

MAKI: No units scheduled for completion in FQ1.

OLI: 26 completions in FQ1 achieved through Link/Curb for social rent at the Dunbeg Phase 3 development. 20 of these are general needs, 3 are amenity and 3 are specific need housing. 20 general needs (made up of 4x2 bed terraced houses, 4x3 bed terraced houses, 1x4 bed terraced house, 4x1 bed flats and 7x2 bed flats). 3 wheelchair accessible (2x1 bed flats). 3 amenity (2x1 bed flats and 1x2 bed flat).

Responsible person: Kelly Ferns

Corporate Outcome No.5 – Our economy is diverse and thriving

Percentage of pre-planning application enquiries processed within 20 working days – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	75.0%	31.6%	Red	
FQ2 2022/23	75.0%	35.0%	Red	
FQ3 2022/23	75.0%	36.0%	Red	
FQ4 2022/23	75.0%	30.6%	Red	
FQ1 2023/24	75.0%	51.7%	Red	

This indicator for FQ1 is below target however performance has increased significantly since the last reporting period.

FQ1 Comment

Performance across Development Management continues to be impacted by an extended period of operating with key staff vacancies and a backlog of casework from the pandemic. The introduction of National Planning Framework 4 in February 2023 by The Scottish Government and the subsequent progression of the Council's proposed Local Development Plan 2 in June 2023 has further impacted on productivity and required a significant volume of casework to be re-assessed against the emerging policy background. During this reporting period available resource has been prioritised towards the resolution of statutory casework - the effect of this will be a detrimental impact on non-statutory casework including an extended time period to respond to pre-application enquiries.

Responsible person: Peter Bain

Percentage of pre-planning application enquiries processed within 20 working days – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	75.0%	60.5	Red	
FQ2 2022/23	75.0%	64.7%	Red	
FQ3 2022/23	75.0%	52.5%	Red	
FQ4 2022/23	75.0%	55.4%	Red	
FQ1 2023/24	75.0%	47.5%	Red	

This indicator for FQ1 is below target and performance has decreased since the last reporting period.

FQ1 Comment

Performance across Development Management continues to be impacted by an extended period of operating with key staff vacancies and a backlog of casework from the pandemic. The introduction of National Planning Framework 4 in February 2023 by The Scottish Government and the subsequent progression of the Council's proposed Local Development Plan 2 in June 2023 has further impacted on productivity and required a significant volume of casework to be re-assessed against the emerging policy background. During this reporting period available resource has been prioritised towards the resolution of statutory casework - the effect of this will be a detrimental impact on non-statutory casework including an extended time period to respond to pre-application enquiries.

Responsible person: Peter Bain

Corporate Outcome No.5 – Our economy is diverse and thriving

Householder planning applications – average number of weeks to determine – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	8.0 weeks	15.3 weeks	Red	
FQ2 2022/23	8.0 weeks	18.8 weeks	Red	
FQ3 2022/23	8.0 weeks	15.3 weeks	Red	
FQ4 2022/23	8.0 weeks	16.2 weeks	Red	
FQ1 2023/24	8.0 weeks	21.4 weeks	Red	

This indicator for FQ1 has not met the target and performance has decreased since the last reporting period.

FQ1 Comment

This measure only relates to planning applications received for alterations to existing premises.

Performance across Development Management continues to be impacted by an extended period of operating with key staff vacancies and a backlog of casework from the pandemic. The introduction of National Planning Framework 4 in February 2023 by The Scottish Government and the subsequent progression of the Council's proposed Local Development Plan 2 in June 2023 has further impacted on productivity and required a significant volume of casework to be re-assessed against the emerging policy background. During this reporting period, available resource has been prioritised towards the resolution of statutory casework - in particular the progression and determination of older cases. The determination of a higher-than-normal volume of legacy cases has a significant impact on "average time taken" performance measures, as a relatively small number of cases can readily skew the outcome. This is evidenced in that the performance time to determine "All Local Applications" would be 25.7 weeks, however five of those weeks is attributable to six legacy applications alone. Of the Local Applications determined in FQ1, 90% of applications determined were less than one year old and were determined in an average time period of 18 weeks. It is further commented that 60% of those applications were less than 6 months old at the time of determining and were determined in an average time period of 11.6 weeks. Responsible person: Peter Bain

Householder planning applications – average number of weeks to determine – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	8.0 weeks	12.4 weeks	Red	
FQ2 2022/23	8.0 weeks	13.1 weeks	Red	
FQ3 2022/23	8.0 weeks	12.0 weeks	Red	
FQ4 2022/23	8.0 weeks	17.3 weeks	Red	

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2023/24	8.0 weeks	21.6 weeks	Red	

This indicator for FQ1 has not met the target and performance and performance has decreased since the last reporting period.

FQ1 Comment

This measure only relates to planning applications received for alterations to existing premises.

Performance across Development Management continues to be impacted by an extended period of operating with key staff vacancies and a backlog of casework from the pandemic. The introduction of National Planning Framework 4 in February 2023 by The Scottish Government and the subsequent progression of the Council's proposed Local Development Plan 2 in June 2023 has further impacted on productivity and required a significant volume of casework to be re-assessed against the emerging policy background. During this reporting period, available resource has been prioritised towards the resolution of statutory casework - in particular the progression and determination of older cases. The determination of a higher-than-normal volume of legacy cases has a significant impact on "average time taken" performance measures, as a relatively small number of cases can readily skew the outcome. This is evidenced in that the performance time to determine "All Local Applications" would be 25.7 weeks, however five of those weeks is attributable to six legacy applications alone. Of the Local Applications determined in FQ1, 90% of applications determined were less than one year old and were determined in an average time period of 18 weeks. It is further commented that 60% of those applications were less than 6 months old at the time of determining and were determined in an average time period of 11.6 weeks. Responsible person: Peter Bain

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – The number of new homeless applicants who required temporary accommodation this period

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	32	No target	
FQ2 2022/23	No target	28	No target	
FQ3 2022/23	No target	41	No target	
FQ4 2022/23	No target	30	No target	
FQ1 2023/24	No target	32	No target	

This indicator for FQ1 shows the number of applicants has increased since the last reporting period.

FQ1 Comment

During FQ1, the housing service provided temporary accommodation for 32 new homeless households.

B&C 13

H&L 3

MAKI 1

OLI 15

Responsible Person: Morven Macintyre

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – Maintain the percentage of local suppliers that benefit from the awards of contracts via the procurement portal

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	20.0%	13.2%	Red	
FQ2 2022/23	20.0%	22.2%	Green	
FQ3 2022/23	20.0%	19.4%	Red	
FQ4 2022/23	20.0%	22.5%	Green	
FQ1 2023/24	20.0%	10.8%	Red	

This indicator for FQ1 is below target and performance has decreased significantly since the last reporting period.

FQ1 Comment

Of the 5 contracts receiving local bids, 2 of which were Framework awards with multiple successful suppliers, 4 local suppliers were successful with an estimated contract value of £500k. The Procurement, Commercial and Contract Management Team (PCCMT) continue to support local suppliers by providing useful information on the Council’s website i.e. pre-recorded webinars on how to bid for Council contracts, hints and tips for tendering, as well as our current contract plan. Details of upcoming Supplier Development events and our Category Officer’s contact details are also provided, all of which enable local suppliers to be able to bid for our contracts.

Responsible person: Anne MacColl-Smith

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – Increase the number of community benefits that are delivered through contracts we award locally

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ1 2022/23	No target	-	No target
FQ2 2022/23	No target	30	No target
FQ3 2022/23	No target	-	No target
FQ4 2022/23	No target	43	No target
FQ1 2023/24	No target	-	No target

This indicator is reported in FQ2 and FQ4.

This indicator for FQ4 shows the number of community benefits has increased since the last reporting period.

FQ1 Comment

Reported on a six monthly basis. Next report available October 2023.

Responsible person: Anne MacColl-Smith

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

Street lighting – percentage of faults repaired within 10 days – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	75%	33%	Red	
FQ2 2022/23	75%	47%	Red	
FQ3 2022/23	75%	44%	Red	
FQ4 2022/23	75%	28%	Red	
FQ1 2023/24	75%	17%	Red	

This indicator for FQ1 is below target and performance has decreased since the last reporting period.

FQ1 Comment

A total of 23 jobs were completed and signed off in FQ1. This is a drop in overall numbers from FQ4. Of the 23 MAKI jobs completed, 4 were signed off within the 10 day indicator time frame, giving a performance of 17%, 11 jobs were on Islay where we have really struggled re travel and/or accommodation - we are doing what we can to make use of a local contractor arrangement.

Responsible person: Tom Murphy

The percentage of street lighting faults are completed within 10 working days – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	75%	29%	Red	
FQ2 2022/23	75%	48%	Red	
FQ3 2022/23	75%	30%	Red	
FQ4 2022/23	75%	32%	Red	
FQ1 2023/24	75%	37%	Red	

This indicator for FQ1 is below target however performance has increased since the last reporting period.

FQ1 Comment

The total number of street lighting jobs completed in FQ1 was 175. Of the total completed within the quarter, 64 were completed within the 10 day indicator giving an overall performance of 37%. We still have a number of faults reported as dark lamps that turn out to be more serious cable or section faults requiring

power company/supply repairs. More jobs were completed and closed off than new ones raised, within the period, slightly reducing the overall backlog in repairs. There have been some resourcing issues due to sickness absence and annual leave and the commencement of the Capital Improvement Schemes in Helensburgh and Bute.

Responsible person: Tom Murphy

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

Total number of complaints regarding waste collection – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	3	No target	
FQ2 2022/23	No target	8	No target	
FQ3 2022/23	No target	2	No target	
FQ4 2022/23	No target	6	No target	
FQ1 2023/24	No target	6	No target	

This indicator for FQ1 shows the number of waste collection complaints has remained the same since the last reporting period.

FQ1 Comment

There were only 6 waste collection complaints received this quarter for the MAKI area, this is a very good level of service given the number of properties serviced.
Responsible person: Tom Murphy

Total number of complaints regarding waste collection – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	58	No target	
FQ2 2022/23	No target	65	No target	
FQ3 2022/23	No target	35	No target	
FQ4 2022/23	No target	53	No target	
FQ1 2023/24	No target	67	No target	

This indicator for FQ1 shows the number of waste collection complaints has increased since the last reporting period.

FQ1 Comment

There were 67 waste collection complaints received this quarter, given the number of bins serviced; domestic, glass and food, this is a very good level of service.
Responsible person: Tom Murphy

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

COI – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	45.0%	52.1%	Green	
FQ2 2022/23	45.0%	50.5%	Green	
FQ3 2022/23	45.0%	56.7%	Green	
FQ4 2022/23	45.0%	52.0%	Green	
FQ1 2023/24	45.0%	47.6%	Green	

This indicator for FQ1 is above target however performance has decreased since the last reporting period.

FQ1 Comment

47.6% recycling, composting and recovery (37.4% recycling/composting plus 10.2% recovery). Overall rate above target although recovery less than same quarter in previous year. This is mainly because mixed general waste which goes to Barr Environmental (mainly from Helensburgh and Lomond area) is now all landfilled. This is due to Barr's decision to cease operation of their mixed waste treatment plant following The Scottish Government introduction of a Landfill Tax Abatement Order from July 2022.

Responsible person: John Blake

Renewi (formerly Shanks) – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	54.4%	No target	
FQ2 2022/23	No target	58.1%	No target	
FQ3 2022/23	No target	67.4%	No target	
FQ4 2022/23	No target	61.9%	No target	
FQ1 2023/24	No target	53.0%	No target	

This indicator for FQ1 shows the percentage of waste recycled has decreased since the last reporting period.

FQ1 Comment

53.0% recycling, composting and recovery (35.8% recycling/composting plus 17.2% recovery). Renewi recycling and recovery rates now back to more normal levels as had been higher in 2022/23 year mainly due to significant wood and green garden waste tonnages being sent for recycling/composting plus and energy from waste trial increased recovery tonnages.

Responsible person: John Blake

Islands – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	33.3%	No target	
FQ2 2022/23	No target	34.7%	No target	
FQ3 2022/23	No target	43.5%	No target	
FQ4 2022/23	No target	35.9%	No target	
FQ1 2023/24	No target	40.1%	No target	

This indicator for FQ1 shows the percentage of waste recycled has increased since the last reporting period.

FQ1 Comment

Recycling rate higher than previous quarter i.e. FQ4 in 2022/23 mainly due to significant green garden waste tonnage being sent for composting. Recovery rate much lower than same quarter in previous year i.e. FQ1 in 2022/23, mainly due to Barr Environmental no longer operating a mixed general waste treatment plant at their Auchencarroch Landfill Site (near Alexandria) following The Scottish Government introducing a Landfill Tax Abatement Order from July 2022.

Responsible person: John Blake

H&L – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	53.6%	No target	
FQ2 2022/23	No target	41.0%	No target	
FQ3 2022/23	No target	37.5%	No target	
FQ4 2022/23	No target	34.5%	No target	
FQ1 2023/24	No target	39.2%	No target	

This indicator for FQ1 shows the percentage of waste recycled has increased since the last reporting period.

FQ1 Comment

Recycling and composting rate of 39.2% is an improvement on previous quarter and same quarter in 2022/23.

Responsible person: John Blake

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

COI – The number of tonnes of waste sent to landfill

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	5,850	4,546	Green	
FQ2 2022/23	5,550	4,947	Green	
FQ3 2022/23	5,100	3,882	Green	
FQ4 2022/23	5,000	4,610	Green	
FQ1 2023/24	5,850	5,075	Green	

This indicator for FQ1 is below target (lowest is best) and performance has increased since the last reporting period.

FQ1 Comment

Tonnes of biodegradable waste to landfill within target, however more was landfilled than in same quarter during previous year. This increase was mainly because all mixed general waste delivered to Barr Environmental in FQ1 this year (from the Helensburgh and Lomond area) was landfilled. This was due to Barr's decision to cease operation of their mixed waste treatment plant following The Scottish Government Landfill Tax Abatement Order (which was introduced from July 2022). The Renewi energy from waste trial has ended, therefore in this quarter there is no extra recovery from the PPP area to offset the recovery reduction from the Helensburgh and Lomond area.

Responsible person: John Blake

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

LEAMS (Local Environment Audit and Management System) – Mid Argyll

(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	73	88	Green	
FQ2 2022/23	73	82	Green	
FQ3 2022/23	73	82	Green	
FQ4 2022/23	73	83	Green	
FQ1 2023/24	73	77	Green	

This indicator for FQ1 is above target however performance has decreased since the last reporting period.

FQ1 Comment

Mid Argyll is showing a good standard of street cleanliness this quarter; April 74, May 79 and June 78.

Responsible person: Tom Murphy

LEAMS (Local Environment Audit and Management System) – Kintyre

(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	73	82	Green	
FQ2 2022/23	73	81	Green	
FQ3 2022/23	73	81	Green	
FQ4 2022/23	73	81	Green	
FQ1 2023/24	73	82	Green	

This indicator for FQ1 is above target and performance has increased slightly since the last reporting period.

FQ1 Comment

Kintyre for the first quarter is showing a very good level of street cleanliness, exceeding both the National Standard and Benchmark figure.

Responsible person: Tom Murphy

LEAMS (Local Environment Audit and Management System) – Islay
(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	73	84	Green	
FQ2 2022/23	73	84	Green	
FQ3 2022/23	73	84	Green	
FQ4 2022/23	73	81	Green	
FQ1 2023/24	73	84	Green	

This indicator for FQ1 is above target however performance has increased slightly since the last reporting period.

FQ1 Comment

The level of street cleanliness on the Isle of Islay remains high again this quarter.

Responsible person: Tom Murphy

LEAMS (Local Environment Audit and Management System) – Argyll and Bute
(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	73	85	Green	
FQ2 2022/23	73	82	Green	
FQ3 2022/23	73	83	Green	
FQ4 2022/23	73	83	Green	
FQ1 2023/24	73	84	Green	

This indicator for FQ1 is above target and performance has increased slightly since the last reporting period.

FQ1 Comment

The overall score for the whole of Argyll and Bute is 84 this quarter, this shows a very good level of street cleanliness and exceeds both the National Standard and Benchmark score.

Responsible person: Tom Murphy

Making It Happen

Teacher sickness absence – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	1.62 days	No target	
FQ2 2022/23	No target	1.26 days	No target	
FQ3 2022/23	No target	1.80 days	No target	
FQ4 2022/23	No target	2.23 days	No target	
FQ1 2023/24	No target	1.68 days	No target	

This indicator for FQ1 shows the number of sickness absence days has decreased since the last reporting period.

FQ1 Comment

Teacher absence has reduced by 1/2 a day on last quarter and increased very slightly on the same quarter last year. The top reason this quarter is Stress replacing Infections which was the top reason for the same quarter last year.

Responsible person: Jennifer Crocket

Teacher sickness absence – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	1.79 days	No target	
FQ2 2022/23	No target	1.22 days	No target	
FQ3 2022/23	No target	1.70 days	No target	
FQ4 2022/23	No target	2.48 days	No target	
FQ1 2023/24	No target	2.15 days	No target	

This indicator for FQ1 shows the number of sickness absence days has decreased since the last reporting period.

FQ1 Comment

Overall, Teacher absence has decreased by 1/3 of a day on last quarter and increased by 1/3 of a day on the same quarter last year. The top reasons for absence are Stress, Infections and Medical Treatment. Medical Treatment replaces Stomach/Liver/Kidney as no. 3 reason on the same quarter last year.

Responsible person: Jennifer Crocket (B&C and MAKI) and Wendy Brownlie (H&L and OLI)

Making It Happen

LGE staff (non-teacher) sickness absence – Mid Argyll, Kintyre and Islay

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	2.87 days	No target	
FQ2 2022/23	No target	3.16 days	No target	
FQ3 2022/23	No target	3.08 days	No target	
FQ4 2022/23	No target	3.58 days	No target	
FQ1 2023/24	No target	2.87 days	No target	

This indicator for FQ1 shows the number of sickness absence days has decreased since the last reporting period.

FQ1 Comment

LGE absence has decreased by just under 3/4 of a day on last quarter and is the same as the same quarter last year. The top reason for absence is Stress, consistent with the same quarter last year.

Responsible person: Carolyn Cairns

LGE staff (non-teacher) sickness absence – Argyll and Bute

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	No target	3.57 days	No target	
FQ2 2022/23	No target	3.66 days	No target	
FQ3 2022/23	No target	3.65 days	No target	
FQ4 2022/23	No target	4.04 days	No target	
FQ1 2023/24	No target	3.53 days	No target	

This indicator for FQ1 shows the number of sickness absence days has decreased since the last reporting period.

FQ1 Comment

Overall LGE absence has decreased by 1/2 a day on the previous quarter and decreased slightly on the same quarter last year. The top three reasons for absence are Stress, Other Musculoskeletal and Stomach/Liver/Kidney. Stomach/Liver/Kidney replaces Infections which was no. 3 reason this quarter last year.

Responsible person: Carolyn Cairns

Making It Happen

COI – Increase the percentage of all self-service automated contacts

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Trend of 'Actual' over the period
FQ1 2022/23	70.0%	79.4%	Green	
FQ2 2022/23	70.0%	75.4%	Green	
FQ3 2022/23	70.0%	72.5%	Green	
FQ4 2022/23	70.0%	72.2%	Green	
FQ1 2023/24	70.0%	80.7%	Green	

This indicator for FQ1 is above target and performance has increased since the last reporting period.

FQ1 Comment

In FQ1 there 38,647 transactions dealt with by Customer Service Agents (19.3%) and 162,111 automated or self-service transactions (80.7%) so the 70.0% target was exceeded. Note: figures are provisional due to implementation of new website and analytics engine.

Responsible person: Robert Miller

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE

ROADS AND INFRASTRUCTURE
SERVICES

6 SEPTEMBER 2023

RECYCLING AND RECOVERY PERFORMANCE

1.0 EXECUTIVE SUMMARY

- 1.1 Argyll and Bute Council is both a waste collection and waste disposal authority.
- 1.2 Waste disposal is dealt with by 3 separate models across the council as follows:
- Island sites e.g. on Mull and Islay where landfill sites are operated directly by the council;
 - Helensburgh and Lomond area where waste is disposed of at sites outside of Argyll and Bute;
 - A 25 year (2001 – 2026) Waste PPP contract which covers the rest of Argyll and Bute.
- 1.3 Waste figures for all four administrative areas have been summarised within this report. Due to the way the reporting is carried out, it is not possible to accurately break down the information on an area by area basis for all data.
- 1.4 National policy decisions, guidance and regulations e.g. relating to the Biodegradable Municipal Waste landfill ban will have a significant impact on future recycling, composting and recovery performance.
- 1.5 It is recommended that Members note and give consideration to the details as outlined in this report and the national policy drivers that will likely impact over the coming years.

ARGYLL AND BUTE COUNCIL

**MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE**

**ROADS AND INFRASTRUCTURE
SERVICES**

6 SEPTEMBER 2023

RECYCLING AND RECOVERY PERFORMANCE

2.0 INTRODUCTION

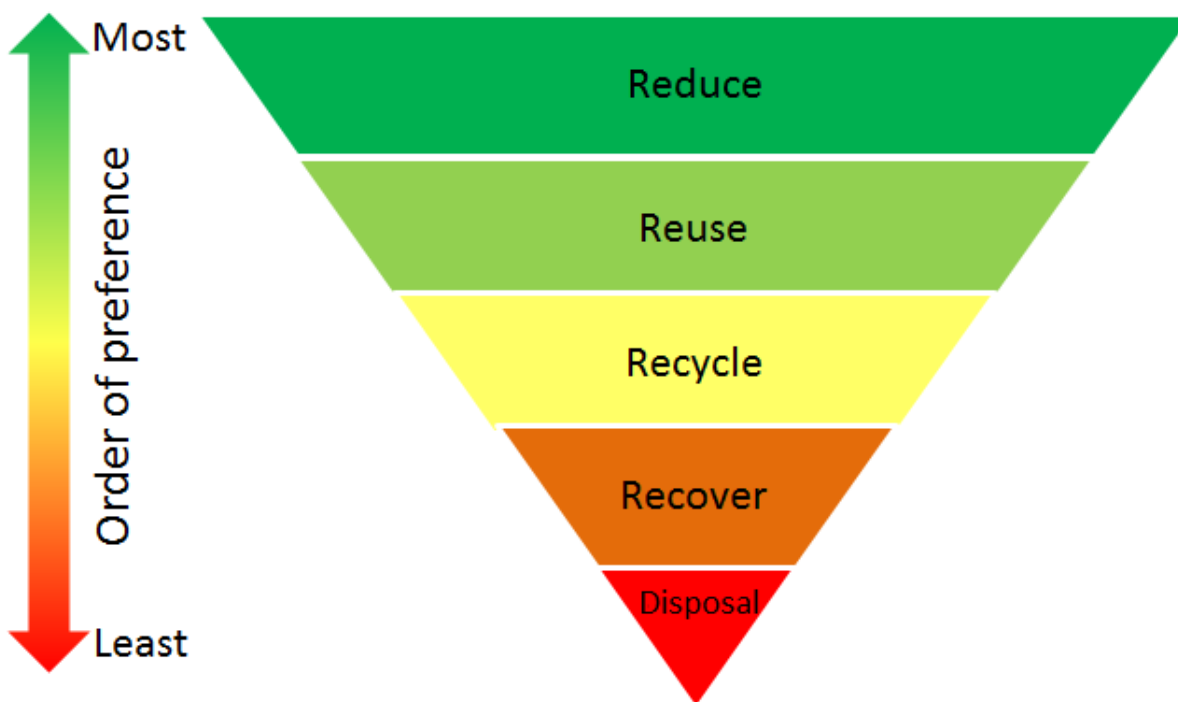
- 2.1 Argyll and Bute Council is both a waste collection and waste disposal authority. Recycling, composting and recovery (i.e. other landfill diversion) statistics are reported quarterly within the council's performance system Pyramid which has recently been replaced. Statutory returns to SEPA e.g. licensed site tonnage, landfill tax and waste data flow vary from quarterly to annual.
- 2.2 This report provides details on the council's recycling and landfill diversion performance along with national policy, targets and regulations which are likely to impact on future performance.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members note and give consideration to the details as outlined in this report and the national policy drivers that will likely impact over the coming years.

4.0 DETAILS

- 4.1 The council's waste strategy was approved by the Environment, Development and Infrastructure Committee in September 2019. Whilst this strategy will emerge in line with government guidance, regulation, legislation, and contractual requirements the Strategy is predicated on the model shown below in Figure 1.



4.2 Argyll and Bute Council operated a performance management system ‘Pyramid’. Quarterly recycling/composting, recovery and landfill percentages are included – split between the Islands landfill sites, Waste Management PPP and Helensburgh/Lomond areas. These details include:

- percentage of waste recycled and composted;
- percentage of waste recovered e.g. other landfill diversion;
- combined percentage of waste recycled, composted and recovered;
- percentage of waste to landfill;
- tonnes of biodegradable municipal waste to landfill.

**Percentages Summary of Landfill, Recycling, Composting and Recovery
2021 and 2022**

		2021	2022
Argyll & Bute wide	% of waste recycled, composted and recovered	49.3%	51.8%
	% waste recycled and composted	36.2%	37.6%
	% waste recovered	13.0%	14.2%
	% waste landfilled	50.7%	48.2%
	Tonnes of municipal waste to landfill	29,875	28,265
Waste PPP	% of waste recycled, composted and	50.6%	57.6%

	recovered		
	% waste recycled and composted	33.0%	36.3%
	% waste recovered	17.6%	21.3%
	% waste landfilled	49.4%	42.4%
Helensburgh & Lomond	% of waste recycled, composted and recovered	50.8%	44.7%
	% waste recycled and composted	42.7%	40.6%
	% waste recovered	8.1%	4.2%
	% waste landfilled	49.2%	55.3%
Islands	% of waste recycled, composted and recovered	36.3%	37.3%
	% waste recycled and composted	34.8%	36.7%
	% waste recovered	1.5%	0.6%
	% waste landfilled	63.7%	62.7%

4.3 Some points to note are as follows:

- There was an overall improvement in recycling performance in 2022 which was mainly due to an increase in green garden waste and wood waste tonnages sent by Renewi from the PPP area for onward composting and recycling.
- There was also an improvement in recovery performance in 2022 mainly due to a trial carried out by Renewi in the PPP area whereby Renewi sent circa 1,500 tonnes of general mixed residual waste (mainly from their Dalinlongart waste facility near Dunoon) to an Energy from Waste (EfW) plant in the central belt.
- The Renewi energy from waste trial more than off-set the reduction in recovery from the Helensburgh and Lomond area following Barr ceasing operation of their waste treatment plant following The Scottish Government introduction of a Landfill Tax Amendment Order in July 2022. The Barr waste treatment plant was mothballed from July 2022 at their Auchencarroch landfill site near Alexandria. With no recycling or recovery occurring from the mixed residual waste at the Barr site, this had a negative impact on overall recycling and recovery rates from the Helensburgh and Lomond area compared to 2021.

- The overall combined recycled, composted and recovery rate has increased from 49.3% in 2021 to 51.8% in 2022. This is mainly due to the reasons described in the first two bullet points above.
- The recovery in the Waste PPP area is carried out by Renewi through residual waste mechanical biological treatment plants based at their waste facilities near Oban, Dunoon and Lochgilphead. In late 2022 Renewi also sent circa 1,500 tonnes of residual waste to an EfW plant in the central belt. Waste sent to EfW is also classed as recovery.
- The recovery in the Helensburgh and Lomond area was carried out by Barr Environmental at their Auchencarroch waste facility, near Alexandria. As described, Barr stopped operating their mixed residual waste treatment plant following The Scottish Government Landfill Tax Amendment Order which was introduced from July 2022. Since then Barr have landfilled all mixed residual waste although they have future plans to turn the currently mothballed waste treatment plant into a refuse derived fuel (RDF) facility. Such a facility assuming it comes to fruition, would shred and wrap residual waste for subsequent use in an EfW plant.
- Cardboard is now consistently the most prominent recycling material in the blue recycling bin overtaking paper which was the highest proportion pre pandemic. The increase in cardboard is likely due to more on-line purchasing since the pandemic while newspapers are not as widely purchased now compared to previous years.
- The overall percentage waste to landfill in 2022 (48.2%) was lower than 2021 (50.7%) mainly due to the EfW trial carried out by Renewi during the winter months of late 2022.
- The tonnage of municipal waste to landfill in 2022 (i.e. 28,365 tonnes) was less than in 2021 (i.e. 29,875 tonnes). This was mainly due also to the Renewi EfW trial.
- Recycling and composting is mainly from recycling collections, bring sites and segregated wastes from recycling/civic amenity sites. Recovery is predominantly moisture/process loss and compost like output from mixed waste treatment plants operated by the council's Waste PPP partner Renewi and Barr Environmental. In addition in 2022, there was circa 1,500 tonnes of recovery from the Renewi EfW trial.
- SEPA published annual recycling, recovery and landfill data for local authorities focuses mainly on recycling/composting from household waste and less on recovery in line with the waste hierarchy.

Landfill Ban

- 4.4 The Waste (Scotland) Regulations were introduced by the Scottish Government in 2012 and they included a landfill ban of biodegradable waste from 2021 .

- 4.5 The landfill ban planned for 2021 was subsequently delayed by The Scottish Government until the end of 2025. This delay was welcomed by the Council and gives more time for alternative solutions and funding to be sought. An update report on the Waste PPP/Landfill Ban is likely to be included in the August 2023 Environment, Development and Infrastructure Committee.

Deposit Return Scheme

- 4.6 The Scottish Government in 2019 set out a planned implementation date of April 2021 for a national deposit return scheme (DRS) for drinks containers including PET plastic drinks bottles, drinks cans and glass bottles. During the Covid-19 outbreak the implementation date was delayed by The Scottish Government until July 2022 and then subsequently until August 2023. Circularity Scotland were subsequently appointed by The Scottish Government to administer and operate the scheme throughout Scotland. In June 2023, The Scottish Government decided to abandon the Scotland wide scheme after the UK Government refused to allow glass drinks bottles to be part of the Scheme. Circularity Scotland have subsequently been disbanded.
- 4.7 A UK wide DRS scheme is expected in October 2025 and may result in an overall increase in recycling including other environmental benefits e.g. current non-recyclers may use the scheme plus there should be less littering of such items. The scheme may however, see a slight reduction in Council recycling performance if plastic drinks bottles and cans are no longer handled by Council recycling collections albeit they should still be recycled in future via the UK wide DRS scheme.

Scottish Government Circular Economy Bill

- 4.8 During the summer of 2023, The Scottish Government published its Circular Economy Bill. Further details on these Scottish Government proposals will be reported at future ED&I Committees as they progress. Some of the main proposals which relate to local authorities recycling are as follows:
- A Duty of Care on households regarding their waste and recycling with new powers given to local authorities for the issuing of fixed penalties to enforce this;
 - Local Authorities will be required to comply with a statutory code of practice on recycling;
 - The Scottish Government expect to set mandatory recycling targets on Local Authorities from 2030.

5.0 CONCLUSION

- 5.1 Steady progress was made on recycling and composting performance during 2022. Recovery performance also improved in 2022 mainly due to an EfW trial carried out by Renewi from the PPP area. National Policy drivers such as the ban

on biodegradable municipal waste to landfill, the deposit return scheme and the circular economy bill proposals will have significant implications for future recycling, composting and recovery performance.

6.0 IMPLICATIONS

- | | | |
|-----|-------------------|--|
| 6.1 | Policy | National policies and regulations will likely impact on future recycling, composting and recovery performance. The council's policy is to reduce landfill. |
| 6.2 | Financial | The 2025 ban on biodegradable waste to landfill will have financial implications. An update report will be included in the August 2023 Environment, Development and Infrastructure Committee. |
| 6.3 | Legal | The landfill ban (delayed until 31 st December 2025) is a legal requirement under the Waste (Scotland) Regulations 2012. Other legal requirements may likely result following The Scottish Government Circular Economy Bill proposals. |
| 6.4 | HR | None |
| 6.5 | Equalities | None |
| 6.6 | Risk | Risks to the council on the landfill ban and any other future statutory requirements are mainly financial. A future UK wide deposit scheme for plastic drinks containers and cans will hopefully have an overall environmental benefit, although it may impact on council recycling rates. |
| 6.7 | Customer Services | None at present. |

Executive Director with Responsibility for Roads and Infrastructure Services:
Kirsty Flanagan

Policy Lead for Climate Change and Environment: Councillor Ross Moreland

For further information contact:

Jim Smith: Head of Roads and Infrastructure Services
John Blake: Fleet, Waste & Transport Manager

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ARGYLL AND BUTE COUNCIL**MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE****ROADS AND INFRASTRUCTURE
SERVICES****SEPTEMBER 2023**

ROADS AND INFRASTRUCTURE SERVICES UPDATE

1.0 INTRODUCTION

- 1.1 A Roads and Infrastructure standing report was a fixture on Area Committee agendas throughout the life of the last Council. In the first two rounds of Area Committee meetings in the new Council feedback was sought on the value of these updates, and their format and frequency. Generally Members felt having a standard item was beneficial and it was acknowledged that the Roads and Infrastructure weekly briefings issued to all members each Friday afternoon provide for the main sources of live information on current activities. On top of these briefings there is a bank of resources on the new Member Zone system which include the weekly briefings, subject specific briefings, ad hoc short briefings on issues, relevant previous committee reports, operational service procedures, legislation and Council policies.
- 1.2 In the last Council the purpose of these reports was to provide an update on service activities but since weekly briefings were introduced around 18 months ago (at the time of writing this report we are on to briefing Edition 97) these have largely superseded the original stated purpose of these reports.
- 1.3 On the basis of the above this new format has been agreed through the December 2022 round of area committees for this standing item. This format removes duplication for Officers and rather links to existing published information, with additional updates only in the body of the reports if these are specifically requested/noted from previous meetings. The report remains as a standing item and continues to provide the opportunity for Officer engagement at the committee meetings.

2.0 RECOMMENDATIONS

It is recommended that the Area Committee:

- 2.1 Note and consider the contents of this report.

3.0 DETAIL

- 3.1 Roads and Infrastructure Services provides Members with weekly briefings on topical service activities which are all available [here](#).
- 3.2 As part of the resources on the new Member Zone system there are various key documents available in an online library [here](#).
- 3.3 There are also additional online resources covering the streetlighting, footway, surface dressing and roads reconstruction programmes available on the website [here](#).

4.0 CONCLUSION

- 4.1 This report provides links to existing published information on service activities and provides for the opportunity for Officer attendance and engagement at committee meetings.

5.0 IMPLICATIONS

- 5.1 Policy – Roads and Infrastructure work to a number of policies across the range of service areas
- 5.2 Financial – revenue and capital budgets are in place to deliver projects and cyclic work
- 5.3 Legal – none known
- 5.4 HR – none known
- 5.5 Fairer Scotland Duty:
 - 5.5.1 Equalities - protected characteristics – where appropriate EqSEIAs will be carried out to identify any implications
 - 5.5.2 Socio-economic Duty – where appropriate EqSEIAs will be carried out to identify any implications
 - 5.5.3 Islands – where appropriate Island impacts assessments will be carried out to identify any implications
- 5.6. Climate Change – due regard will be given to climate change with a view to minimising any climate change impact and these will be considered as and when they arise
- 5.7 Risk – risk managed through toolbox talks, safety briefings and where appropriate risk registers – all of the above are monitored through the RIS leadership and management teams

5.8 Customer Service – none known

**Executive Director with responsibility for Roads and Infrastructure Services,
Kirsty Flanagan**

Policy Lead for Roads and Transport, Councillor Andrew Kain

August 2023

For further information contact:

Jim Smith, Head of Roads and Infrastructure Services; or Mark Calder, Project
Manager

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ARGYLL AND BUTE COUNCIL

**MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE**

**COMMUNITY PLANNING AND
COMMUNITY DEVELOPMENT**

6 September 2023

SUPPORTING COMMUNITIES FUND - Monitoring of Projects Funded

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to provide monitoring information on the funding given to community projects from the council's Supporting Communities Fund.
- 1.2 The time period of this report covers projects funded within 2019/20, 2020/21 and 2021/22. Due to the disruption of Covid 19 on the planned funded projects of community groups, the council agreed to lengthen the time projects had to be delivered. Therefore this report summarises projects completed within the years disrupted by Covid 19.
- 1.3 Members are asked to consider the contents of the report showing a summary of the information supplied by organisations in their End of Project Monitoring Reports.
- 1.4 Members are asked to note the return of monies and that these will be available to fund projects in future rounds of the Supporting Communities Fund.

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE

COMMUNITY PLANNING AND
COMMUNITY DEVELOPMENT

6 September 2023

SUPPORTING COMMUNITIES FUND - Monitoring of Projects Funded

2.0 INTRODUCTION

- 2.1 This report highlights the positive outcomes for communities in Mid Argyll, Kintyre and the Islands through the allocation of the Council's Supporting Communities Fund between 2019/20 and 2021/22.
- 2.2 A total of 40 projects were awarded funding. Due to the challenges throughout that period for community groups and adjustments that had to be made to the running of their projects, it has been more challenging to receive an End of Project Monitoring Report from all awards of funding. These were exceptional years and we are grateful to all community organisations who were able to submit information for this report. These were exceptional years and we are grateful to the **37** grant recipients who were able to submit information for this report.
- 2.3 A total of £3,425 has been returned, £3,425 has been included in the distribution of the SCF for 2023/24.

3.0 RECOMMENDATIONS

It is recommended that the Mid Argyll, Kintyre and the Islands Committee:

- 3.1 Note and consider the positive contribution of the Supporting Communities Fund detailed in section 4 and the attached table.
- 3.2 Note that a total of £3,425 has been returned, £3,425 has been included in the distribution of the SCF for 2023/24.

4.0 DETAIL

- 4.1 The funded projects supported approximately 6,580 people to participate in a variety of activities including outdoor activities, sports, music and mental health. Highlights include:

- The number of groups who were able to adapt and demonstrate their resilience during the pandemic years, and support to overcome the terrible loneliness and isolation of that time was in abundance. For example, Shopper Aide took folk out on picnics in small groups to build up their confidence in socialising in a safe way, and Whitehouse village hall improved their outdoor space for an annual event to find it being popular all year round. Even the Lochgilphead 19th Scouts adjusted their plans and held camps in local locations allowing young people to re-build their social skills and learn new things, when travel became unsafe.
 - Another highlight is MYFOS' Tuesday Teas group which delivered multiple outcomes, providing benefits both to the diners who enjoyed teas and to the servers and bakers who learnt new work skills.
- 4.2 The attached table summarises information received from individual projects.
- 4.3 37 grant recipients have submitted an End of Project Monitoring Report.
- 4.4 A total of £3,425 has been returned. The return of funds is a combination of projects under budget or funds unable to be spent.
- 4.5 Mid Argyll Music Festival were granted an extension, until September 2023, and is listed as No 10 in the 2020/21 funding cycle table below.

2019/20 SCF Round of Funding

No	Organisation	Project Funded	Award	End of Project Achievements	No. of people in communities benefitting
1	ACT - Argyll & the Isles Coast & Countryside Trust	Moving On sessions to maintain continuity of activities for participants of 'Branching Out' aimed at those affected by mental health	£1,254.00	Overall our participants responded that they look forward to and benefit from the social interaction, the fresh air, the meaningful activity and that regular sessions are a useful tool that helps to manage long-term conditions and stay connected.	7
2	Heart of Argyll	Restoration of wild oyster beds	£954.00	We developed a classroom lesson on oyster reintroduction and the benefits this species will bring to a marine ecosystem. We delivered this lesson at Craginish Primary School in November 2019 to both the younger and older children. We developed a teaching pack for primary schools during the summer of 2019 that can be used either independently of the project or as an introduction for active participation in the future monitoring of the wider Heritage Lottery funded project of which this pilot scheme formed part of the feasibility study.	16
3	Inveraray Senior Citizens	Running costs to free up funds for purchase of new tables	£1,000.00	The grant enabled us to purchase new folding tables and other decorating work which has given the hall a much better ambience.	90
4	Islay High School Parent Council	School Trip to India	£2,215.00	The students have a far greater understanding of sustainability and the impact that they can have when making even small changes i.e. using a re-usable water bottle, getting by on limited clothing and what is actually necessary, and importantly trying to limit food waste	20
5	Islay Link Club	Bee Friendly gardening for those affected by mental health	£305.00	Working outside in autumn last year was a great collaboration with each other learning about plants; it boosted our mood giving us natural good mental health.	Not given
6	Isle of Gigha Heritage Trust	Fees towards design of multi-use games area	£1,750.00	The project enabled the young people of Gigha to come together to develop initial feasibility based on their ideas and needs, and address the negative impact of rural isolation.	20

2019/20 SCF Round of Funding					
7	Jura Village Hall	Running costs for community hall	£1,012.00	As a result of getting our toilets refurbished, the standard of hygiene has greatly improved.	202
8	Kintyre Seasports	Regatta giving free dinghy training - cost of trainers	£1,055.00	The regatta and the training programme were extremely successful. Regatta numbers were up by 50% from the previous year. In addition club memberships increased to 200. The training programme saw a repeat in interest from the community and many young people took advantage of a total of 6 weeks training which was 4 weeks more than we originally had hoped to provide.	123
9	Loch Fyne Viking Festival	Woodworking sessions to be delivered	£2,250.00	The festival started on Saturday morning (12/7) with the arrival of Magnus Barfot, sailing into Tarbert Harbour with two longships. Magnus and his Vikings landed on Harbour Road welcomed by Anne Horn (local councillor) and a group of spectators. The workshops were well organised and well executed. The participants and the organisers were pleased with how the workshops went.	Not Given
10	M S Centre	Room hire & therapy sessions	£2,484.00	Our members felt less isolated and lonely. Having a group designed to support people who could not come to the Centre during the day allowed a safe space for members to discuss the impact of working with a long term condition. Being able to share feelings and perceptions in confidence with peers was valuable.	10
11	PACTMAK	Trips and events for people living with learning disability	£2,090.00	The range of activities meant that all members derived benefit from the programme and the shared activities supported group bonding – this is demonstrated through the interaction on the Group FaceBook page. Work with both Heads Up (Lochgilphead) and the Chit Chat (Islay) groups has been very successful and we are looking forward to return visits. Partnership working has also proved valuable in pooling resources and value for money.	20
12	Shopper Aide	Hall Fees for Elderberries group & lunch club	£2,500.00	The Elderberries group is attended by up to 25 people per day with the majority having lunch there, there is a wide variety of activities for everyone including an exercise session, music, dancing, crafts, quizzes, bingo etc or just chatting to friends. Having lunch at the	35

2019/20 SCF Round of Funding

				club helped some have a more varied diet particularly as the soup was home made every day.	
13	South Kintyre Development Trust	Lunch club for those on low income	£2,000.00	An agreed alternative project took place whereby SKDT set up a community drop-in for 2 days a week where soup and refreshments were offered alongside support, signposting and referrals. This resulted in 12 new referrals to the Kintyre foodbank and 15 introductions to Shopper Aide, as well as a general uplift in mental health and increased confidence in coming back out to all attendees. They hope to run similar in the coming winter.	64
14	Tarbert and Skipness Community Trust	Tourist information point & hub	£2,500.00	The project involved up to 20 local volunteers who worked on the display and provided opportunities for local people to tell their story to visitors. Also, provided visitor information through leaflets and local knowledge.	1,000
15	Tayinloan Villagers Association	Lease & digger to update site: playing fields	£2,500.00	The playpark has only just been completed within the last week and already we have received very positive feedback. The children are delighted and one resident said that it had breathed new life back into the village.	65

2020/21 SCF Round of Funding

No	Organisation	Project Funded	Award	End of Project Achievements	No. of people in communities benefiting
1	19th Argyll (Lochgilphead) Scout Group	Towards an adventure weekend	£2,500.00	The aims of the project were fully met, however the method of delivery changed radically due to the Covid 19 pandemic. In the period from August 2021 to December 2021 the group organised and delivered four adventure weekends that allowed to group to come together, enjoy a raft of adventurous activities and celebrate 50 years of Scouting in Lochgilphead. Camps took place at Dunaad, Ford and Glen Coe. New skills were learned by the young people and confidence gained.	189
2	Carradale Music Festival	Towards the 3rd Carradale Music Festival	£1,500.00	The event brought more people to the village, meaning that all local businesses benefitted as well as getting Carradale back on the map.	250
3	Dalintober & Milknowe Senior Citizens Monday Social Club	4 tea dances for Campbeltown Senior Citizens	£720.00	Tea dances for senior citizens were held in the local Masonic Hall, free of charge and with afternoon tea provided. Those attending enjoyed lively music, many danced though not all were physically able to join in. Others sang along to well-known songs, bringing back memories of happy times. Conversations were warm, acquaintances re-kindled, and for residents of the local care home as well as for staff, a welcome break from routine. Loneliness was forgotten for a time.	180
4	Islay & Jura Community Enterprises Limited	Towards continuation of a part-time Link Worker post	£2,000.00	Towards the costs of a project worker who supported the clients of "Chit Chat" remotely and offline with activities and phone calls. Activities included a programme of social, arts, music and exercise and was replicated offline, as people increased their confidence and began to come out again. This work reported multiple benefits to health and wellbeing including improved self management skills and health.	19
5	Islay Community Council	To hire a consultant to complete a Community-led	£2,500.00	Funds returned.	£2500 confirmed

2020/21 SCF Round of Funding					
		Action Plan			returned
6	Keeping it local CIC	Business overheads towards development of this CIC	£2,500.00	Delivered safety information on Digital screens during pandemic.	Not given.
7	Kintyre Link Club	20th anniversary celebration	£1,348.00	Our 20 th anniversary celebrations did go ahead although later than first planned and a bit more subdued due to COVID and people still being very nervous about mixing. We also managed an advert in the local paper in their health and wellbeing special which we have since had 3 enquiries from. New leaflets were produced and craft sessions with our new equipment have been very well attended. Items produced will be available for sale at local events once we have mastered the art of pyrography!	26
8	Lochgilphead Community Council	5th annual Lochgilphead Celtic and Pictish Festival	£2,500.00	We had a very successful day of live music, re-enactments, living history demonstrations, story-telling and all round celebration of cultural heritage. Demonstrators reported high levels of visitor engagement throughout the day. Local shops and cafes reported increased footfall and sales during the event and new potential demonstrators and volunteers have come forward expressing a wish to get involved in the next event.	500
9	MacTaggart Community Cybercafé now known as MYFOS	Sessional worker for 3 hours a week	£1,368.00	Mactaggart Cyber Café provided a Tuesday Teas Group with this funding. It allowed for people to come together, promoted social inclusion and was affordable to all in the community. It encouraged volunteering to work at the Teas and provide baking etc which helped people learn new skills and develop in self esteem and confidence.	186
10	Mid Argyll Music Festival	2021 Mid Argyll Music Festival	£1,500.00	Extension offered to end June 2023. Event now postponed to September 2023 and update has been requested.	N/a
11	Shopper-Aide Ltd	Towards the running costs of the 4 vehicles	£1,561.29	During the Covid pandemic our delivery of shopping doubled in numbers. We covered the whole Kintyre peninsula delivering shopping, Virtual Afternoon Bags, crafts, books and many other items to keep our clients motivated and feel less isolated during these difficult times.	240
12	Tarbert Soccer Centre	Winter sports kit	£2,500.00	Thanks to the Supporting Communities Funding we received, the aims of our project were met in full. Every child registered with	79

2020/21 SCF Round of Funding					
				Tarbert Soccer Centre were issues with a training kit and a winter tracksuit and every coach was provided with a winter top.	
13	Tarbert Village Hall	Produce and industries show	£925.00	Funds Returned.	£925 returned confirmed

2021/22 SCF Round of Funding					
No	Organisation	Project Funded	Award	End of Project Achievements	No. of people in communities benefitting
1	CHARTS	Support pilot project offering simultaneous translation at community meetings within Gaelic speaking communities.	£400.00	The project succeeded to assist the Culture, Heritage and Arts Assembly membership-network to encourage use of the Gaelic language and assisted to evidence the need for a Gaelic Culture Officer, later funded by Bòrd na Gàidhlig.	90
2	East Kintyre Community Council	Purchase of tools and equipment, trees, wildlife habitats, picnic bench and groundworks at Wellpark Wood community space, to develop an accessible community garden with covered seating area.	£2,500.00	Carradale primary school intend to work in this area with the children to watch wild life and learn about gardening and wildlife while tending to the new garden area. The project includes the installation of wildlife cameras. This will greatly enhance the learning opportunities for our local school children and will enable identification and record keeping skills. The Gardening Club, for older members of the community, are hoping to work along-side the children during the spring and summer to encourage intergenerational friendships and co-operation.	475
3	Inverary Community Council	Hire of a consultant to complete a Community Action Plan for Inveraray Community Council.	£2,500.00	The Action Plan was finalised and details enabling the Community Council and the community to understand the aspirations and concerns of the community. Specific projects and activities have been organised and taken forward to meet the objectives of the community. The community action plan identified what the community want to accomplish, addressing social, economic, and environmental concerns, and what activities are required.	35
4	Islay & Jura Community Enterprises Limited	Weekly swimming therapy sessions for 13 children with	£2,275.00	Our pods enable children to use the swimming pool who would ordinarily find it extremely difficult, if not impossible, to use	26

		physical and mental disabilities in the swimming pool and Development of a small user group to represent needs of disabled children and influence project activities and direction.		otherwise. They provide additional sensory and physical stimulation, increase fitness and help with weight reduction. Our ASN instructor is able to provide a little more structure to a swimming session and this has led to an increase in sports participation and learning. Our free passes enable families to have one free swim per week, bringing an increase to physical health.	
5	Live Music Now Scotland	Six intergenerational music residencies, shared musical enjoyment for older people in Ardfenaig and Kintyre care homes and pre-school children in Ardrishaig and Campbeltown.	£2,184.00	All activities went ahead successfully, albeit later than as planned due to covid. The residencies brought care home residents together with pre-school children for shared musical enjoyment of the three participatory/interactive performances meeting all aims of the project.	42
6	Multiple Sclerosis Centre, Mid Argyll	Printing of 12 x booklets written by the Scots Literacy Project and support for outreach visits or phone calls using the booklet as a focus, to reduce isolation and boost mental health and wellbeing in older, isolated members of the community.	£2,500.00	We used the Scots Literacy Guide and also invested in reproducing a lot of old photos of our local area, we bought wellbeing supplies and started a Time to Talk session, and our Wellbeing Worker trained as Sporting Memories coach and now runs a group which focuses on memories as well as chair based physical activity.	105
7	Shopper-Aide Ltd	Accompanied excursions for older people with afternoon tea for 24 people to see the countryside, building confidence outwith the home for those most affected by the Covid situation.	£2,500.00	The funding allowed us to undertake the proposed 'Bubble' afternoon tea trips with our clients, with trips on up to 4 days a week depending on staff availability. The project had the intended effect of easing our clients' transition from isolating at home to being back out in the community. The trips were run until the relaxing of restrictions allowed us to restart our social groups fully, bringing together larger number of our clients. One of our 'Bubbles' clients said: "You have no idea how much pleasure this has given me" after her first outing with the project.	20
8	Tarbert & Skipness Community Trust	Restoration of White Shore Path at Tarbert Harbour.	£1,500.00	The White Shore Path has always been a favourite path for locals, leading to the shore where in the summer, safe swimming is	2,000

		Provision of hand tools and PPE, timber, aggregate and chicken wire to replace eroded sections of the path, and machine hire.		available, The path is 1.9 km and is considered moderate, enabling people to undertake aerobic exercise on their door steps without the need for transport. Feedback from the village has been very positive, by word of mouth and on All Things Tarbert Facebook page.	
9	Tarbert Soup Group	Twice weekly x 2 hour healthy cooking and eating sessions for younger people ages 8-18. Two food storage cupboards, running costs including rent, insurance, electricity and staffing.	£2,204.00	We supported many people in the period we were funded and beyond, the project has been entirely successful and provided people with a place to belong, bringing people together, working with other groups and agencies ensure everyone has access to food and support. We did meal kits to take away and prepared meals with the young people, doorstep deliveries to all elderly. We have evolved from this and are now running groups three times a week to provide a warm space, companionship, access to information, advice and to improve wellbeing, reducing isolation and loneliness.	220
10	The Community Bureau SCIO	Costs to staff and run outdoor activities for older people, people with long-term health conditions and people with mental health issues, to support them with the impact of lockdown.	£1,240.00	The main activities were provision of low level walks, themed around exploring our woodlands. This aimed to bring people and communities together who had been pulled apart and isolated by Covid. Each walk over the better weather taking place in different location, alongside other outdoor and fun activities (an example was wild swimming). Enabling people to engage with each other, gain confidence and new skills; also to improve mobility for those who have largely been confined to their homes for long periods.	99
11	The Isle of Gigha Heritage Trust	10 x Countryside Ranger sessions with Gigha Primary School on 5 Environmental Science topics to include provision of resources for repeatable activities.	£2,202.00	Our project aims were based on integrating outdoor learning into the school curriculum and young people's development, by applying the natural world to aspects of the curriculum as a medium to understand science and make this more relatable and inclusive to all. The project was altered slightly to work with the school's programme and support their history curriculum activities as well as the science curriculum activities.	21
12	Whitehouse Village Hall	Development of outside space at Whitehouse Village Hall for community 'Grow and Show' events.	£495.00	The gazebos were invaluable and allowed the community to utilise their beautiful outside space regardless of the weather, with good attendance and high enjoyment levels at their annual 'Grow and Show'. With the enhanced planting the outside space is popular	70 - 100

				and even used as a picnic space when there is no event on.	
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5.0 CONCLUSION

- 5.1 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received, the comments have largely been very positive.

6.0 IMPLICATIONS

- 6.1 Policy: None
- 6.2 Financial: The report sets out the expenditure from the Mid Argyll, Kintyre and the Islands area 2018/19 budget for the allocation of Supporting Communities Fund
- 6.3 Legal: None
- 6.4 HR: None
- 6.5 Fairer Scotland Duty/Equalities/Islands: Compliant with policy and noting that 9 of the funded projects were on islands.
- 6.6 Risk: None
- 6.7 Customer Service: None

Chief Executive – Pippa Milne
Policy Lead - Cllr Alistair Redman
Community Planning Manager – Rona Gold

06/09/2023

For further information contact: Community Development Officer Antonia Baird on 01546 604270 / antonia.baird@argyll-bute.gov.uk.

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ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and the Islands
Area Committee

DEVELOPMENT AND INFRASTRUCTURE

7 June 2023

WHITE HART HOTEL: DANGEROUS BUILDING

1.0 EXECUTIVE SUMMARY

- 1.1 **Purpose:** This report advises Members of actions taken by the Council's Building Standards in respect of the former White Hart Hotel, Main Street, Campbeltown.
- 1.2 The building has been unoccupied for some years and has fallen into a state of disrepair. Responding to complaints, urgent work was carried out by building standards, using emergency powers under sections 29 and 30 of the Building (Scotland) Act 2003, to remove imminent dangers to public safety. A Dangerous Buildings Notice was been served on the property owner requiring them to "commission a structural engineer to assess the current structural condition of the White Hart Hotel and carry out the structural works as specified by the structural engineer to ensure that no structural issues are evident on completion of the required works."
- 1.3 **Financial:** all costs incurred by the Council in protecting public safety, including the erection and hire of the heras fencing and pedestrian barriers, will be recovered from the property owner.
- 1.4 **Recommendations**
- Members are asked to note this report.

ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and Islay
Committee

DEVELOPMENT AND INFRASTRUCTURE

7 June 2023

WHITE HART HOTEL: DANGEROUS BUILDING

2.0 INTRODUCTION

- 2.1 This report advises Members of actions taken by the Council's Building Standards in respect of the former White Hart Hotel, Main Street, Campbeltown. The building has fallen into a state of disrepair and the owner advises that it is their intention to completely renovate the hotel over the next three years. Presently the condition of the building is causing concern to neighbours and the wider community.
- 2.2 Responding to complaints received week commencing 1st May 2023, urgent work was carried out by building standards, using emergency powers under the Building (Scotland) Act 2003, to remove imminent dangers to public safety.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to note this report.

4.0 DANGEROUS BUILDING

- 4.1 The White Hart Hotel is located on Main Street, Campbeltown and has been closed for some time. It is privately owned with the owner responsible for property maintenance and the general conditions of the building has deteriorated since the hotel closed.
- 4.2 Following complaints received on 2 May 2023, an assessment by the Council's Building Standards Team identified that immediate repairs were required to board up a window and remove some debris. This work was carried out using the Council's formal powers and contact was made with the owner requiring further inspections and repairs as a priority.
- 4.3 Given the deteriorating condition of the building and potential risk to public safety, the decision was taken by the Council's Building Standards Team on 3 May 2023, using emergency powers under the Building (Scotland) Act 2023, to erect heras fencing restricting access to the pavement areas around the building, pending further discussions with the property owner. On the recommendations of the Roads Service a pedestrian walkway was been created using additional road barriers to protect the public from road vehicles.
- 4.4 A further inspection on 5 May 2023 carried out with the owner, confirmed that the mitigation measures were appropriate pending a structural engineers report. The owner instructed a structural engineer to inspect the property and agreed to undertake any recommendations following the outcome of that inspection.

- 4.5 A Dangerous Buildings Notice was been served on the property owner requiring them to “commission a structural engineer to assess the current structural condition of the White Hart Hotel and carry out the structural works as specified by the structural engineer to ensure that no structural issues are evident on completion of the required works.”
- 4.6 The structural engineer inspected the building on the 10 May 2023 and the report was received by building standards on the 22 May 2023. The report recommends some structural work and inspections by building standards on the 12 and 23 May 2023 noted that these structural works are well underway.

5.0 FUTURE ACTIONS

- 5.1 The Building (Scotland) Act 2003 provided powers to local authorities to deal with buildings which are an imminent danger to public safety and to service a formal Dangerous Building Notice on the owner(s) requiring immediate repairs or specific actions. The Council can undertake these works in default of the Notice, and where there is an immediate need to protect public safety, with all cost recovered from the owner(s). These powers do not extend to general repairs, which are the responsibility of the owner.
- 5.2 Maintenance of the building is the responsibility of the owner and their intentions with the building are yet unknown. Building Standards can only deal with issues where there is an imminent risk to public safety.
- 5.3 Building Standards will continue to monitor the situation to ensure that the Dangerous Buildings Notice is fully complied with; to liaise with the owner, and determine the adequacy of the current measures in protecting public safety in regards to the structural engineers report.
- 5.4 Building Standards will continue to update local elected members on the situation of any developments

6.0 CONCLUSIONS

- 6.1 The actions taken by Building Standards protected public safety and were undertaken very quickly and effectively. There are ongoing discussions with the property owner and the situation is being monitored. The structural engineers report is currently being actioned by the owner who has given a commitment to carry out all urgent works to comply with the formal Dangerous Buildings Notice. The heras fencing and pedestrian protective barriers will only be removed once all safety measures specified in the structural engineering report have been undertaken and completed.

7.0 IMPLICATIONS

7.1	Policy	Consistent with Council priorities
7.2	Financial	Any costs incurred by the Council in responding to this dangerous building will be recovered from the owner.
7.3	Legal	Effective use of powers under the Building (Scotland) Act 2003
7.4	HR	None.
7.5	Fairer Scotland	
7.5.1	Equalities	There are no equality or sustainability issues associated with the plan
7.5.2	Socio-economic	
7.5.3	Islands	There are no island implications.
7.6	Climate Change	There are no climate change implications.
7.7	Risk	Public safety risks have been minimised thorough the actions by Building Standards Risk that Council may require to undertake works in default, if the owner fails to meet their commitment to carry out any specified urgent works.
7.8	Customer Service	No significant issues.

Executive Director with responsibility for Regulatory Services: Kirsty Flanagan

Policy Lead for Planning and Regulatory Services: Councillor Kieron Green

For further information contact: Alan Morrison, Regulatory Services and Building Standards Manager, email alan.morrison@argyll-bute.gov.uk.

Appendix I: Photograph of the White Hart Hotel, Campbeltown



ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and the Islands
Area Committee

DEVELOPMENT AND ECONOMIC GROWTH

6 September 2023

WHITE HART HOTEL: PROGRESS REPORT ON CONDIITON OF THE PROPERTY

1.0 EXECUTIVE SUMMARY

- 1.1 **Purpose:** This report provides members with an update on the works being carried out at the former White Hart Hotel, Campbeltown in response to the Dangerous Building Notice (Reference 23/00039/DS) that was served on the owner by the Councils Building Standards section on the 9th May 2023.
- 1.2 **Background:** The building has been unoccupied for some years and had fallen into a state of disrepair. Responding to complaints, urgent work was carried out by building standards on the 2 May 2023, using emergency powers under sections 29 and 30 of the Building (Scotland) Act 2003, to remove imminent dangers to public safety. Heras fencing was erected on the 3 May 2023 restricting access to the pavement area around the building. A Dangerous Buildings Notice was been served on the property owner requiring them to “commission a structural engineer to assess the current structural condition of the White Hart Hotel and carry out the structural works as specified by the structural engineer to ensure that no structural issues are evident on completion of the required works.”
- 1.3 **Current situation:** The owner continues to carry out repair works to the property to focus on the matters detailed in the Dangerous Buildings Notice, as well as other general maintenance works which include the replacement and refurbishment of the sash and case windows on front elevation, examination and replacement, as necessary, of internal timber safe lintels and intermediate floor joints, and roofing repairs. Meantime, regular briefings are being provided to local elected members and public safety is being protected by heras fencing and pedestrian barriers as the required works are being carried out by the owner.
- 1.4 **Financial:** The property owner is cooperating with building standards and works are being carried out at their expenses. The costs incurred by the Council to protect public safety and initial hire of heras fencing will be recovered from the owner.

1.5 Recommendation

Members are asked to consider and note the progress being made to improve the condition of the White Hart Hotel

ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and Islay
Committee

DEVELOPMENT AND ECONOMIC GROWTH

6 September 2023

WHITE HART HOTEL: PROGRESS REPORT ON CONDIITON OF THE PROPERTY

2.0 INTRODUCTION

- 2.1 This report provides members with an update on the works being carried out at the former White Hart Hotel, Campbeltown in response to the Dangerous Buildings Notice served by the Councils Building Standards on the property owner on the 9 May 2023.
- 2.2 The property owner is carrying work to the property to address the issues detailed in the Dangerous Buildings Notice, as well as other general maintenance works. They continue to cooperate with building standard who are monitoring this situation to ensure that the formal Notice is complied with. Meantime, public safety is protected by the repair works carried out to date and the heras fencing.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to consider and note the progress being made to improve the condition of the White Hart Hotel.

4.0 CURRENT POSITION

- 4.1 The property owner is cooperating with the Councils Building Standards and has instructed works to address the issues detailed in the Dangerous Buildings Notice, as well as other general repairs. This work is ongoing and is being monitored by building standards. Regular updates are being provided to local members.
- 4.2 Public safety is protected meantime by the actions taken by building standards in May 2023, to erect heras fencing on the pavement area immediately in front of the property and through the works undertaken by the owner. The Dangerous Buildings Notice remains in place until all works on the Notice are complete to the satisfaction of a structural engineer and building standards.
- 4.3 A property visit on the 21 August by building standards noted that works were ongoing and the owner is undertaking general maintenance work, in addition to the works specified in the Dangerous Buildings Notice. Photographs are attached to this report which indicate the progress being made and some key works to note are:
 - a. Scaffold has been erected on Argyll Street to enable the replacement and refurbishment of the sash and case windows on that elevation. As part of

the works, the internal timber safe lintels are intermediate floor joists will be checked, and replaced where necessary.

- b. Roof repairs will be carried out when the scaffolding is in place
- c. Defective boss render to the rear external wall has been removed. The lowering and capping of the boundary walls at Barochan Place and Flemings Land is currently paused due to a telecom cable issue, which is the subject of legal advice on the part of the White Hart Hotels owner and the owner advises that there are discussions with a Barochan Place representative in regards to a mutually agreed course of action.
- d. Works to the ceiling ties and rafters are ongoing but yet complete.
- e. Replacement of the timber safe lintels is well underway and nearing completion
- f. Masonry repairs are ongoing and not yet complete.

5.0 FUTURE ACTIONS

- 5.1 The owner is currently carrying out works to comply with the formal notice, in addition to other general repairs.
- 5.2 Building Standards will continue to liaise with the owner and monitor the situation to ensure that the Dangerous Buildings Notice is fully complied with and that there are no imminent risks to public safety.
- 5.3 The Dangerous Buildings Notice and heras fencing will remain in place until a structural engineer confirms that the works are complete and that building standards are satisfied that the building no longer poses an imminent risk to public safety. At that point, building standard will not have any direct remit to oversee the other general repairs.
- 5.4 Building Standards will continue to update local elected members on the situation of any developments.

6.0 CONCLUSIONS

- 6.1 The actions taken by Building Standards protected public safety and were undertaken very quickly and effectively. The property owner has instructed repair works which are ongoing, designed to comply with the Dangerous Buildings Notice and to improve the general condition of the property.

7.0 IMPLICATIONS

- 7.1 Policy Consistent with Council priorities
- 7.2 Financial Costs incurred by the Council in responding to this dangerous building will be recovered from the owner. There are no ongoing costs other than resources to monitor the situation.
- 7.3 Legal Effective use of powers under the Building (Scotland) Act 2003
- 7.4 HR None.
- 7.5 Fairer Scotland
- 7.5.1 Equalities There are no equality or sustainability issues associated with the plan

- 7.5.2 Socio-economic
- 7.5.3 Islands There are no island implications.
- 7.6 Climate Change There are no climate change implications.
- 7.7 Risk Public safety risks have been minimised thorough the actions by Building Standards
Risk that Council may require to undertake works in default, if the owner fails to meet their commitment to carry out any specified urgent works.
- 7.8 Customer Service No significant issues.

Executive Director with responsibility for Development and Economic Growth:
Kirsty Flanagan

Policy Lead for Planning and Regulatory Services: Councillor Kieron Green

For further information contact:

Alan Morrison, Regulatory Services and Building Standards Manager/Tony Casci, Principal Team Lead, Building Standards. Email buildingstandards.maki@argyll-bute.gov.uk

Appendix I: Photographs of the White Hart Hotel, Campbeltown 21 August 2023



ARGYLL AND BUTE COUNCIL

**MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE**

**DEVELOPMENT AND ECONOMIC
GROWTH**

6 SEPTEMBER 2023

LOCHGILPHEAD CARS – RECOMMENDATION OF GRANT AWARD

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to ask Members to agree a grant award to the owner of 10 Poltalloch Street, Lochgilphead using Lochgilphead Conservation Area Regeneration Scheme (CARS) funding. The report also includes an update on the progress of Lochgilphead CARS.
- 1.2 The total value of the grant award is forty nine thousand, nine hundred and forty nine pounds (£49,949.00). The award represents grant towards the repair and conservation of one building.
- 1.3 The grant award would be based on all criteria having been met and will support the delivery of approved project outcomes, as agreed by Historic Environment Scotland.
- 1.4 Lochgilphead CARS is being delivered over a six-year period and will conclude on 31 March 2026. A full funding package is in place, with expenditure monitored on a regular basis. There is sufficient funds in place to make the recommended grant under the scheme.
- 1.5 There are two priority building projects currently on site. The remaining two priority projects are in the development phase with an anticipated site start in spring 2024. In addition to this, a number of small repair grant and shopfront improvement cases are being progressed. A number of training and education activities have been delivered and there are more events planned.
- 1.6 Lochgilphead CARS has been awarded an additional £100,000 funding from the latest round of the Scottish Government's Place Based Investment (PBI) Programme. The funding was approved at a meeting of the Policy and Resources committee on the 10th August and will be used to support further shopfront improvement works and tenement property maintenance works.

These projects will complement the improvements that are being carried out using the original CARS funding allocation.

RECOMMENDATION

It is recommended that the Mid Argyll, Kintyre and the Islands Area Committee approve the grant offer of up to £49,949.00 to the owner of 10 Poltalloch Street, Lochgilphead.

ARGYLL AND BUTE COUNCIL

**MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE**

**DEVELOPMENT AND ECONOMIC
GROWTH**

6 SEPTEMBER 2023

LOCHGILPHEAD CARS – RECOMMENDATION OF GRANT AWARD

2.0 INTRODUCTION

- 2.1 The purpose of this report is to ask Members to agree a grant award to the owner of 10 Poltalloch Street, Lochgilphead using Lochgilphead Conservation Area Regeneration Scheme (CARS) funding. The report also includes an update on the progress of Lochgilphead CARS.
- 2.2 The value of the grant award is forty nine thousand, nine hundred and forty nine pounds (£49,949.00). The award represents grant towards the repair and conservation of one building.
- 2.3 The proposed grant is based on the lowest tender return following a competitive tender exercise.
- 2.4 The application for grant aid has been fully assessed against Lochgilphead CARS project criteria and agreed with HES

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Mid Argyll, Kintyre and the Islands Area Committee approve the grant offer up to £49,949.00 to the owner of 10 Poltalloch Street, Lochgilphead.

4.0 DETAIL

- 4.1 The Lochgilphead Conservation Area Regeneration (CARS) is a grant programme focussing on the regeneration of historical buildings as well as traditional skills training and community engagement jointly funded by Historic Environment Scotland (HES) and Argyll and Bute Council. The total grant fund

available is £1,301,318. This figure includes additional monies approved via the Place Based Investment fund for 2022/23.

- 4.2 Lochgilphead CARS started in April 2020 and was due to conclude in March 2025. Due to the pandemic HES offered a one-year extension. This offer was accepted and the scheme will now run to March 2026.
- 4.3 A full funding package is in place, with expenditure monitored on a monthly basis. The project seeks to safeguard Lochgilphead's heritage by supporting property owners to return their buildings and shopfronts to a good state of repair, which in turn increases the attractiveness of Lochgilphead's town centre and encourages further investment.
- 4.4 This report seeks to outline a grant award to support repairs to 10 Poltalloch Street, a two storey residential terraced property which sits opposite Lochgilphead Front Green on the shores of Loch Gilp. Whilst the property sits within the Lochgilphead Conservation Area, it is unlisted.
- 4.5 The property is rendered to both the front and rear elevations, with the windows and doors offset by raised margins. The guttering to the front and rear are half round cast iron on brackets (painted). The roof is in traditional slate laid in random widths and diminishing courses, although the slate size suggests it has been re-laid in the past in redressed slate of insufficient dimensions. The leadwork to the party wall positions of the adjoining properties has been laid to accommodate unequal roof pitches and has been poorly installed. Inspections within the attic space suggest that the lead has failed in part.
- 4.6 To meet the CARS grant conditions, the building owner appointed a Conservation Accredited architect to manage the project on his behalf. The development phase of the project is now complete and the construction tender report is available.
- 4.7 The scope of the contract is to address issues with the roof of the building. Works will include; full strip and re-slate of roof with new natural slate laid in random widths and diminish courses, repair of leadwork to party wall lines, repair to render on chimney, repairs to gutters and downpipe, including re-painting. It is proposed that work will start in late September 2023 and last four weeks.
- 4.8 The grant application has been fully assessed against Lochgilphead CARS project criteria. A planning application has been submitted and is due to be determined soon.
- 4.9 The total eligible project cost is £62,373.00. The owner is contributing £12,424.00 with the remainder to be covered by the CARS grant funding.

Lochgilphead CARS Progress Report

- 4.10 Priority Buildings - One of the key elements of a CARS is the named priority building projects. These buildings are agreed with Historic Environment Scotland (HES) as being the most suitable for repair and conservation works.

Factors include; location, contribution to the built heritage and Place, current condition, listing and appearance. Grant funding is ring fenced to assist owners with the repair of these buildings subject to all grant conditions being met. There was originally three priority buildings but one building was removed and another two added. This was reported to the Area Committee in June 2022. The current priority building projects are as follows:

- 1 Argyll Street – Work is due to be completed in September.
- 3-17 Colchester Square – Work started in May and is progressing well.
- 2-4 Argyll Street – The building owners have formed an Owner's Association and set-up a joint bank account. They have appointed a Conservation Accredited Design Team to manage the project on their behalf. The project is currently in the development phase with construction tenders due to be issued in early October. Following this we will invite owners to submit their CARS grant applications and we will seek final approval from the Area Committee in December. The projected site start is spring 2024.
- 6-10 Argyll Street – Exact same status as 2-4 Argyll Street.

4.11 A number of shopfront improvement projects are currently being progressed via the CARS Small Repair Grant and Shopfront Improvement budget. This includes shopfronts that form of priority buildings. An application has also been received to part-fund replacement timber sash and case windows on Argyll Street.

4.12 Lochgilphead CARS has been awarded an additional £100,000 funding from the latest round of the Scottish Government's Place Based Investment (PBI) Programme. The funding was approved at a meeting of the Policy and Resources committee on the 10th August and will be used to support further shopfront improvement works and tenement property maintenance works. These projects will complement the improvements that are being carried out using the original CARS funding allocation.

4.13 Traditional Skills Training - An important element of Lochgilphead CARS is the Promotion and delivery of traditional and construction skills training to a range of stakeholders including; Lochgilphead High School pupils, Argyll College students, local contractors, building professionals and public sector staff involved in the repair and maintenance of historic buildings. We want to encourage young people to consider a career in construction and to upskill existing tradespeople.

4.14 Education and Outreach Activities – This element of the scheme encourages the local community to participate in the management of the historic environment and delivers events and training to educate people on how to manage and maintain their historic buildings.

4.15 During 2023, a number of activities and training courses have been delivered in Lochgilphead. This includes:

- 11-14th April – Five local contractors attended a Lead Welding a Bossing course delivered by a specialist training provider who is a member of the Lead Sheet Association. Feedback was excellent and all participants are now using their new skills in the Mid-Argyll area.
- 18th April – Built Environment – Smarter Transition (BE-ST) delivered a Low Carbon Learning workshop at UHI Argyll. The workshop was attended by 33 Skills for Work students.
- 25th May – We held a Mineral/Silicate paint CPD event in the Parish Church Hall. Sixteen people attended including local contractors and building professionals. This included a number of Council employees who are involved in the conservation of historic buildings.
- 8th June – Traditional Building Skills Demo Day 2023. Following on from the Traditional Skills Demo Roadshow in 2022, we delivered a similar event at UHI Argyll. On this occasion, local contractors delivered the following trade stands; traditional roofing, joinery, brickwork and plumbing. In addition to this, BE-ST explained about Sustainable Materials and Digital Construction. Participants were given the chance to use AR, VR, Thermal Imaging and 3D Scanning Technology. During the course of the day, sixty-five pupils from Lochgilphead High School and Tarbert Academy took part over three sessions. Full PPE was supplied to all pupils and feedback from both the pupils and teachers was excellent. To inspire others we produced a short film that is available at:
<https://www.youtube.com/watch?v=pUvXaQIGU8c>
- 13-14th June – We delivered an Energy Efficiency Measures/Retrofitting for Traditional Buildings training course at The Egg Shed. Sixteen people benefited from this unique learning opportunity including local contractors, building professionals and Council staff involved in energy efficiency work. Following the course, participants are required to sit an exam to obtain the NOCN Level 3 Award. This is particularly relevant given the number of traditional buildings in Argyll and Bute and the requirement to meet with new energy efficiency standards.
- NPA Construction Craft Technician students from UHI Argyll completed the second phase of manufacturing play equipment for a local nursery. The students gained a number of skills including painting and working with timber.

We are now planning a number of other events, this includes a tenement maintenance and retrofit event in the Baptist Church Hall on the 26th September. This event will be delivered in partnership with Under One Roof and will be open to the public. [Tenement maintenance and retrofit event Tickets, Tue, Sep 26, 2023 at 1:00 PM | Eventbrite](#)

All training courses and events are listed on the Lochgilphead CARS web pages at: [Lochgilphead CARS Events and Training | Argyll and Bute Council \(argyll-bute.gov.uk\)](#)

5.0 CONCLUSION

- 5.1 The grant award will support the repair of one town centre property, helping to safeguard homes and businesses whilst providing a boost to the local economy.

6.0 IMPLICATIONS

- 6.1 Policy – The Single Outcome Agreement (SOA) and Argyll and Bute Outcome Improvement Plan 2013-2023 support town centre Regeneration and a diverse and thriving economy.

- 6.2 Financial – To satisfy audit requirements we provide an update on the overall financial position of the scheme to the Environment, Development and Infrastructure Committee on six-monthly basis. All grant funding is in place as part of the Lochgilphead CARS budget including the Historic Environment Scotland grant and Council match funding which includes an element of Private Sector Housing Grant.

The scheme also relies on contributions from private building owners.

The total common fund is £1,963,511

The total grant funding to be committed is £1,301,318

To date £522,865 has been committed.

- 6.3 Legal – Third party grant contracts are issued to all recipients of CARS grant funding.

- 6.4 HR – A project office is employed to deliver the scheme for its duration. Staff Salaries are included within the project budget.

- 6.5 Fairer Scotland Duty:

6.5.1 Equalities - protected characteristics - None

6.5.2 Socio-economic Duty – The grant funding will support local economies through place based regeneration activity.

6.5.3 Islands - None

- 6.6 Climate Change – The grants will help retain the use of an existing building using traditional methods and materials and located in the town centre helping to retain the embedded carbon. The importance of this subject is also communicated to contractors to ensure that where possible climate adaption and mitigation is considered to help create a thriving, sustainable local economy and a healthier, happier place fostering carbon lifestyles.

- 6.7 Risk - That the grant schemes are undersubscribed or that projects run over time or budget. These risks will be carefully monitored and mitigated by the CARS project officer as the scheme progresses.

6.8 Customer Service – The Council is responsible for administering the CARS grants on behalf of Historic Environment Scotland and for ensuring due diligence in the performance of duties.

Executive Director with responsibility for Development and Economic Growth -

Kirsty Flanagan

Councillor Robin Currie, Policy Lead for Strategic Development

3 August 2023

For further information contact:

James Lafferty, Lochgilphead CARS Project Officer, Transformation Projects and Regeneration Team, Development and Economic Growth

james.lafferty@argyll-bute.gov.uk

Mid Argyll, Kintyre and the Islands Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
September 2023					
September 2023	Annual Recycling Performance Report	Jim Smith Roads and Infrastructure Services	Annual Report		
September 2023	Area Performance Report FQ1 23/24	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report		
September 2023	Supporting Communities Fund – End of Project Monitoring 21/22	Rona Gold/Antonia Baird Chief Executive	Regular Report		
September 2023	Skills Development Scotland	Susan Macrae, SDS	Annual Report		
September 2023	Area Committee Workplan	Shona Barton	For updating		
September 2023	White Hart Hotel: Dangerous Building	Alan Morrison	One-off		
September 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report		
September 2023	Play Park Engagement – Update Report	Jim Smith Roads and Infrastructure Services	One-off		

Mid Argyll, Kintyre and the Islands Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
December 2023					
December 2023	Area Performance Report FQ2 21/22 Performance Report Presentation	Jane Fowler/Sonya Thomas Performance and Improvement Stuart Green	Quarterly Report		
December 2023	HSCP Bi-Annual Update Report	Charlotte Craig/Fiona Davies Argyll and Bute Health and Social Care Partnership	Bi-Annual Report		
December 2023	ACHA Annual Update	Chief Executive ACHA	Annual Report		
December 2023	Charities and Trust Funds	Shona Barton Legal and Regulatory Support	Annual Report		
December 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report		
December 2023	Local Housing Strategy Annual Update	Douglas Whyte, Strategic Housing	Annual Report		
December 2023	CHARTS Update	Seymour Adams (seymour@chartsargyllandisles.org)	One-off		
December 2023	Annual Primary School Report	Rosie MacKay	Annual Report		

Mid Argyll, Kintyre and the Islands Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
December 2023	Kilkerran Cemetery	Jim Smith/John Blake Roads and Infrastructure Service	One-off		
December 2023	Area Committee Workplan	Shona Barton	For updating		
March 2024					
March 2024	Transport Scotland Update	Neil MacFarlane Transport Scotland	Annual Report		
March 2024	Scottish Water Update	Georgie Reid Scottish Water	Annual Report		
March 2024	Area Performance Report FQ3 23/24	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report		
March 2024	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report		
March 2024	Strategic Housing investment plan (SHIP)	Douglas Whyte Development and Economic Growth	Annual Report		
March 2024	Supporting Communities Fund 2024/25	David Hagerty/Kirsty McLuckie Chief Executive	Annual Report		
March 2024	Area Committee Workplan	Shona Barton	For updating		

Mid Argyll, Kintyre and the Islands Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
June 2024					
June 2024	Islay High School Report	Stephen Harrison Head Teacher	Annual Report		
June 2024	Tarbert Academy Report	Neil McKnight Head Teacher	Annual Report		
June 2024	Campbeltown Grammar School Report	David Mitchell Acting Head Teacher	Annual Report		
June 2024	Lochgilphead High School Report	Jay Helbert Head Teacher	Annual Report		
June 2024	Tarbert and Lochgilphead Regeneration Fund	Audrey Martin Development and Economic Growth	Regular Updates		
June 2024	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report		
June 2024	Area Performance Report FQ4 22/23	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report		
June 2024	HSCP Bi-Annual Update Report	Charlotte Craig/Fiona Davies Argyll and Bute Health and Social Care Partnership	Bi-Annual Report		
June 2024	Area Committee Workplan	Shona Barton	For updating		

Mid Argyll, Kintyre and the Islands Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
Future Items					
	Patient Transport Policy	Health and Social Care Partnership	One off Report		Update on new policy following completion of review
	Flooding Issues in MAKI	Roads and Infrastructure Services Jim Smith	Ongoing		
	MAKI Accessibility and Footway Survey	TBC	TBC		
September 2024	Primary School Report	Rosie MacKay & 2 Head Teachers	Annual Report		

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